

# **CITY OF LAREDO CITY COUNCIL MEETING**

**A-2021-R-02**

**LIVE WEB LINK: <http://laredotx.swagit.com/live>**

**CITY COUNCIL CHAMBERS**

**1110 HOUSTON STREET**

**LAREDO, TEXAS 78040**

**February 1, 2021**

**5:30 P.M.**



## **DISABILITY ACCESS STATEMENT**



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid or services are requested to contact Jose A. Valdez Jr., City Secretary, at (956) 791-7308 at least two working days prior to the meeting so that appropriate arrangements can be made. The accessible entrance and accessible parking spaces are located at City Hall, 1100 Victoria Ave.

Out of consideration for all attendees of the City Council meetings, please turn off all cellular phones and pagers, or place on inaudible signal. Thank you for your consideration.

Pursuant to the Texas Penal Code (trespass by holder of license to carry a handgun), a person licensed under Subchapter H, Chapter 411, Government Code (Concealed Handgun Law or Handgun Licensing Law), may not enter into the City Council Chamber while City Council is in session with a concealed or openly-carried handgun.

### **I. CALL TO ORDER**

### **II. PLEDGE OF ALLEGIANCE**

### **III. MOMENT OF SILENCE**

### **IV. ROLL CALL**

### **V. MINUTES**

**Approval of the minutes of January 19, 2021 and January 25, 2021.**

#### **Citizen comments**

Citizens are required to fill out an online participation form and select one of four options below, to assure all precautionary measures are taken to prevent the spread of COVID-19. Participation forms can be found at <https://www.cityoflaredo.com/comments/>. Comments are limited to three (3) minutes per speaker. Speakers may not pass their minutes to any other speaker. Comments should be relevant to City business and delivered in a professional manner. No derogatory remarks will be permitted.

#### **• Written Comments:**

Submit comments to above link by 5:45 p.m. the day of meeting

- **Video Participation:**

Submit contact information on above link no later than 12:00 noon the day of meeting

- **Telephone Participation:**

Submit contact information on above link no later than 12:00 noon same day of meeting and stand-by for callback between 5:30 p.m. and 11:00 p.m. the day of meeting.

## **VI. RECOGNITION**

1. Recognizing 16 teachers from Harmony Public Schools in Laredo for their accomplishments and achievements. They were honored by TEA, the Texas Education Agency for their excellent teaching experience.
2. Recognizing the "Laredo Lights" by the Rodriguez Family, for making National news last December and putting Laredo on the map. During this time of despair they have provided a glimmer of happiness to our City.
3. Recognizing Medline for their generous contribution of 10,000 masks and 800 hygiene kits in efforts to help curb and stop the spread of COVID-19 in our community.
4. Recognizing in way of proclamation the National Catholic School Week. Celebrated throughout the United States the Diocese of Laredo has 4 Catholic Schools in Laredo: Blessed Sacrament, Mary Help of Christians, and St. Augustine Elementary-Middle School as well as the only Catholic High School in the City, St. Augustine High School.

## **VII. APPOINTMENTS TO COMMISSIONS, BOARDS AND COMMITTEES**

1. Appointment by Mayor Pete Saenz of Council Member Vanessa Perez to the Veterans Affairs Committee.
2. Appointment by Mayor Pete Saenz of Council Member Vanessa Perez to the Metropolitan Planning Organization (MPO).
3. Appointment by Mayor Pete Saenz of Council Member Ruben Gutierrez to the Metropolitan Planning Organization (MPO).
4. Appointment by Mayor Pete Saenz of Council Member Ruben Gutierrez to the Laredo Economic Development Corporation (LEDC) Board.
5. Appointment by Mayor Pete Saenz of Robert A. Eads, Laredo City Manager to the Laredo Economic Development Corporation (LEDC) Board.

6. Appointment by Council Member Ruben Gutierrez Jr. of Robbie Luna to the Animal Care Services Advisory Committee.
7. Appointment by Council Member Ruben Gutierrez Jr. of Joey Tellez to the Board of Adjustment Committee.
8. Appointment by Council Member Ruben Gutierrez Jr. of Omar Minhas to the Convention & Recognition Commission.
9. Appointment by Council Member Ruben Gutierrez Jr. of Wayne Nance to the Historic District/ Landmark Board.
10. Appointment by Council Member Ruben Gutierrez Jr. of Ricardo Contreras to the Max A. Mandel Golf Course Advisory Committee.
11. Appointment by Council Member Ruben Gutierrez Jr. of Valentine Escamilla Para Transit Advisory Committee.
12. Appointment by Council Member Ruben Gutierrez Jr. of Angie Tellez Third Party Funding Committee.
13. Appointment by Council Member Dr. Marte A. Martinez of Gayle Rodriguez to the Fine Arts & Culture Commission.
14. Appointment by Council Member Vanessa Perez of Robert Ortiz to the Parks & Recreation Advisory Committee.
15. Appointment by Council Member Vanessa Perez of Daniela Sada Paz to the Third Party Funding Advisory Committee.
16. Appointment by Council Member Vanessa Perez of Uriel Druker to the Ethics Commission.
17. Appointment by Council Member Vanessa Perez of George Altgelt to the Economic Development Advisory Committee.
18. Appointment by Council Member Alyssa Cigarroa of Arturo Dominguez to the Regional Mobility Authority Board.

## VIII. PUBLIC HEARINGS

1. **Public Hearing** on the adoption of the Laredo & Webb County Active Transportation Plan as Appendix A of the City of Laredo's Comprehensive Plan.

The plan can be viewed at: [www.laredompo.org/active-transportation-plan/](http://www.laredompo.org/active-transportation-plan/)

2. **Public Hearing and Introductory Ordinance** authorizing the City Manager to amend the Fiscal Year 2020-2021 Community Development Department's budget by increasing revenues and expenditures in the amount of \$7,931,456.00 in order to appropriate U.S. Department of the Treasury funds available for Emergency Rental Assistance Program to assist households that are unable to pay rent and utilities due to the COVID-19 pandemic through the Coronavirus Aid, Relief, and Economic Security Act (CARES) to assist eligible families/individuals with income at or below the 80 percent of the area median. Additionally, amending the FY2020-2021 Full-Time Equivalent (FTE) Position Listing by adding four (4) Clerk III, R27 positions for the City of Laredo Community Development Department - U.S. Treasury Program.
3. **Public Hearing and Introductory Ordinance** amending the City of Laredo Waterworks Construction Fund FY 2020 Annual Budget by appropriating revenues and expenses in the amount of \$5,240,613.00. Expenses will be appropriated for repairs to El Pico Water Treatment Plant \$4.6M in revenues are available from proceeds of a lawsuit settlement for El Pico Water Treatment Plant and the remaining \$640,613.00 is the balance from the original settlement of \$2.2M.
4. **Public Hearing and Introductory Ordinance** amending the Zoning Ordinance (Map) of the City of Laredo by rezoning a tract of land containing approximately 91.64 acres, more or less, out of and part of Porcion 38, Abstract 472, Tadco Sanchez, Original Grantee, as conveyed to J.E. Moore, from R-1 (Single Family Residential District), B-1 (Limited Business District), B-3 (Community Business District) to R1-MH (Single Family Manufactured Housing District).

The Planning and Zoning Commission recommended approval of the zone change and staff does not support the application.

**ZC-003-2021**  
**District I**

(Recess)  
(Press Availability)

## IX. INTRODUCTORY ORDINANCES

5. An Ordinance of the City of Laredo, Texas, amending Chapter 4, Airport, Article I, In General of the Code of Ordinances providing that attendance requirements for members of the Airport Advisory Board be changed to adopt the uniform policies of Chapter 2, Administration, Article V, Boards, Commissions, Councils, etc. of the Code of Ordinances; providing that this ordinance shall be cumulative; providing a savings clause; and providing for an effective date.
6. Authorizing the City Manager to execute all necessary documents for the purchase of the "surface only" of a tract of land containing 9,815.80 square feet, more or less, situated in Porcion 26, Agustin Sanchez, Original Grantee, Abstract 282, Webb County, Texas, said 9,815.80 square feet, more or less being out of a called 10.256 acre tract of land conveyed to Arlene Rash Properties, Ltd., as recorded in Volume 2255, Page 858, Official Public Records of Webb County, Texas, as described and depicted in Exhibit A, from Arlene Rash Properties, LTD. and AMF Development Group, LTD, as part of a Condemnation Settlement Agreement, in the negotiated amount of One Hundred Fifty-Two Thousand Five Hundred Dollars and no cents (\$152,500.00). This acquisition is necessary for the purpose of developing a right-turn lane off Calle del Norte in an effort to alleviate traffic congestion and improve public safety at the intersection of Calle Del Norte and Springfield Avenue. Funding is available in the 2015 CO Bond.
7. An Ordinance of the City of Laredo, authorizing the City Manager to sell the "surface only" of a partial section of 1100 Buena Vista Avenue at its appraised fair market value of \$21,500.00 to Uriel Razo. It is described as a 3,043.67 square foot tract of land more or less, being out of Buena Vista Avenue R.O.W., situated in the Eastern Division of the City of Laredo, Webb County, Texas. The City of Laredo reserves any and all visible and apparent easements recorded or not recorded, being generally described in attached Exhibit "A", and approving the Post Closure Property Improvement Plan as described in Exhibit "B", which is in compliance with Section 10 of the Street and Closing/Sales Policy Handbook, and providing for an effective date.
8. An Ordinance of the City of Laredo, authorizing the City Manager to sell the "Surface Only" of a partial section of 1100 Buena Vista Avenue at its appraised fair market value of \$21,500.00 to Eduardo Estrada Herrera. It is described as a 3,043.67 square foot tract of land more or less, being out of Buena Vista Avenue R.O.W., situated in the Eastern Division of the City of Laredo, Webb County, Texas. The City of Laredo reserves any and all visible and apparent easements recorded or not recorded, being generally described in attached Exhibit "A", and approving the Post Closure Property Improvement Plan as described in Exhibit "B", which is in compliance with Section 10 of the Street and Closing/Sales Policy Handbook, and providing for an effective date.
9. Authorizing the City Manager to execute a first amendment to the Ground Lease between the City of Laredo ("Licensor") and American Towers LLC, a Delaware limited liability company ("Licensee"), for ground space at 8010 Killam Industrial Road, Laredo, Webb County, Texas, for the continued maintenance and operation of a 180 ft. high monopole and related ground facilities for use in its communications business. Term of the amendment is one (1) initial term of five (5) years commencing October 25, 2024 and ending October 25, 2029, with four (4) additional five (5) year renewal options. The annual fee will increase from \$13,100.00 to \$45,000.00 with a three percent (3%) annual escalator. The city will also receive a \$25,000.00 one-time payment within 30 days of Licensee's receipt of this amendment executed by licensor.



10. Authorizing the City Manager to execute a second amendment to the ground lease between the City of Laredo ("Licensor") and American Towers LLC, a Delaware limited liability company ("Licensee"), as Successor in Interest to OmniAmerica Development Corporation, for ground space at 1120 Calton Road, Laredo, Webb County, Texas, for the continued maintenance and operation of a 150 ft. high monopole and related ground facilities for use in their communications business. Term of the amendment is one (1) initial term of five (5) years commencing June 21, 2024 and ending June 20, 2029, with four (4) additional five (5) year renewal options. The annual fee will increase from \$18,108.00 to \$45,000.00 with a three percent (3%) annual escalator. The city will also receive a \$25,000.00 one-time payment within 30 days of licensee's receipt of this amendment executed by licensor.
11. Authorizing the City Manager to execute a second amendment to the ground lease between the City of Laredo ("Licensor") and American Towers LLC, a Delaware limited liability company ("Licensee"), as Successor in Interest to OmniAmerica Development Corporation, for ground space at 2701 Seymour Street, Laredo, Webb County, Texas, for the continued maintenance and operation of a 180 ft. high monopole and related ground facilities. Term of the amendment is one (1) initial term of five (5) years commencing October 20, 2023 and ending October 19, 2028, with four (4) additional five (5) year renewal options. The annual fee will increase from \$12,267.00 to \$45,000.00 with a three percent (3%) annual escalator. The city will also receive a \$25,000.00 one-time payment within 30 days of licensee's receipt of this amendment executed by licensor.

#### **X. FINAL READING OF ORDINANCES**

12. **2021-O-019** Authorizing the City Manager to amend the Fiscal Year 2020-2021 Community Development Department's budget by increasing revenues and expenditures in the amount of \$787,469.05 in order to appropriate the Texas Department of Housing and Community Affairs (TDHCA) - Coronavirus (TDHCA-CV2) funds available for the Texas Emergency Rental Assistance Program (TERAP) through the Coronavirus Aid, Relief, and Economic Security Act (CARES) second round allocation to assist eligible families/individuals under low-to-moderate income impacted by the COVID-19 pandemic. Additionally, amending the FY2020-2021 Full-Time Equivalent (FTE) Position Listing by adding one (1) Administrative Assistant I, R32 position and one (1) Clerk II, R25 position for the City of Laredo Community Development Department Texas Emergency Rental Assistance Program (TERAP).
13. **2021-O-020** Accepting a grant of \$3,000.00 from the HEB Green Bag Grant Program and amending the City of Laredo FY 2021 Environmental Services/Keep Laredo Beautiful Division budget by appropriating revenues and expenditures in the amount of \$3,000.00 from Keep Texas Beautiful/H-E-B Green Bag Grant. The funds from said grant will be used to beautify an area in between the McKendrick Ochoa Salinas Library, 1920 Palo Blanco, and the Freddy Benavides Sports Complex by creating a butterfly garden and outdoor learning space.
14. **2021-O-021** Amending the City of Laredo's FY2021 Sports and Community Venue Fund Budget by appropriating a draw down from fund balance in the amount of \$8,535,458.00. Amending the Debt Service Fund to appropriate revenues and expenditures in the amount of \$8,535,458.00 to account for the defeasance of the Sports Venue Revenue Refunding Bonds, Series 2014.

15. **2021-O-022** Amending the City of Laredo's FY 2021 General Fund budget by appropriating revenues and expenditures in the amount of \$1,200,000.00. Revenues are in the form of a transfer in from the COVID-19 Economic Assistance Fund. The restricted reserve in General Fund will increase by the same amount. The restricted reserve will be used to cover additional expenses due to the current COVID-19 health crisis. Funding is available in the COVID-19 Economic Assistance Fund.
16. **2021-O-023** Authorizing the City Manager to amend the City of Laredo FY 2021 General Fund - Police Department Annual Budget by increasing revenues and expenditures in the amount of \$18,382.00. The revenues are from forfeiture cases involving abandoned and unclaimed money from the Laredo Police Department Property and Evidence Section. These funds will be used for maintenance, repairs, and improvements to the police department buildings. Funding is available in the General Fund.
17. **2021-O-024** Amending the City of Laredo Land Development Code Section 24.1.3.1 to adjust the rules governing the organization of the Zoning Board of Adjustment related to the number of members: providing that this ordinance shall be cumulative; providing for a severability clause; providing for a publication and effective date.
18. **2021-O-025** Amending the City of Laredo Land Development Code Section 24.77.1 to adjust the setback requirements in residential zones; providing that this ordinance shall be cumulative; providing a severability clause; providing for publication and effective date.
19. **2021-O-026** Amending the City of Laredo Land Development Code Section 24.70.2 to eliminate minimum size requirements for the PUD Zone; amending the City of Laredo Land Development Code Section 24.70.4, 24.70.5, and 24.70.6 to allow more flexibility in the creation of PUD Zones; amending the City of Laredo Land Development Code Section 24.63 to eliminate confusion and remove Special Use Permits as an option for townhouses on the permitted uses chart; providing that this ordinance shall be cumulative; providing for a severability clause; providing for publication and effective date.
20. **2021-O-027** Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning a 3.9628 acre tract out of 15.196 acres of land, more or less, situated in Porcion 35, Abstract 546, Jose Miguel Diaz original Grantee, as conveyed to HFK Development, LLC., located west of Ejido Ave., north of Dolly Richter/Bianka Lane. From R-1 (Single Family Residential District) to R-2 (Multi-Family Residential District).

**ZC-011-2021**  
**District I**

21. **2021-O-028** Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning approximately 11.233 acres out of a 15.196 acre tract of land more or less, situated in Porcion 35, Abstract 546, Jose Miguel Diaz original Grantee, as conveyed to HFK Development, LLC., located west of Ejido Ave., south of Dolly Richter/Bianka Lane. From R-1 (Single Family Residential District) to R-1A (Single Family Reduced Area District).

**ZC-012-2021**  
**District I**

22. **2021-O-029** Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lot 35, Block 1, Cuatro Vientos Sur, Phase V located west of Ejido Ave., south of Dolly Richter/Bianka Lane. From R-1MH (Single Family Manufactured Housing District) to R-1A (Single Family Reduced Area District).

**ZC-013-2021**  
**District I**

23. **2021-O-030** Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning approximately 9.87 acres, more or less, situated in Porcion 35, Abstract 546, Jose M. Dias original Grantee as conveyed to ALS Laredo Holdings, LLC c/o Alejandro E. Villarreal III. From R-1A (Single Family Reduced Area District) to R-1B (Single Family High Density District).

**ZC-015-2021**  
**District I**

24. **2021-O-031** Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lot 4, D-5 Acres Subdivision, located at 7071 Hwy 359, from R-1 (Single Family Residential District) to R-3 (Mixed Residential District).

**ZC-005-2021**  
**District II**

25. **2021-O-032** Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning approximate 10.04 acres out of 42.98 acres of land conveyed to AFW Investments, LTD., located west of U.S. Highway 83, south of the Lomas Del Sur Blvd., from B-3 (Community Business District) to R-1A (Single Family Reduced Area Residential District).

**ZC-004-2021**  
**District III**

26. **2021-O-033** Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing the issuance of a Special Use Permit (S.U.P.) for a restaurant serving alcohol on Lots 10, 11 & 12, Block 891, Eastern Division, located at 1618 and 1620 Chihuahua St. Lot 12, and West 1/2 of Lot 11, Block 925 Eastern Division located at 1702 Chihuahua St. to be used for additional parking only.

**ZC-007-2021**  
**District III**

27. **2021-O-034** Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lot 4, Block 1, Lafon Subdivision, Phase II. Located at 3620 S. US Highway 83. From B-3 (Community Business District) to B-4 (Highway Commercial District).

**ZC-010-2021**  
**District III**



28. **2021-O-035** Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lot 8 & Lot 9, Block 470, Eastern Division, located at 316 & 318 E. Bustamante St., from R-3 (Mixed Residential District) to B-1 (Limited Business District).

**ZC-006-2021**  
**District IV**

29. **2021-O-036** Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lot 1 & 3, Block 7, Del Mar Village, located at 6826 & 6930 Springfield Ave., from B-1 (Limited Business District) to B-3 (Community Business District).

**ZC-008-2021**  
**District V**

30. **2021-O-037** Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lot 1, Block 5, Del Mar Village, located at 120 W. Village Blvd., from B-1 (Limited Business District) to B-3 (Community Business District).

**ZC-009-2021**  
**District V**

31. **2021-O-038** Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning a 2.50 acre tract of land, out of the west side of Tract 11-H, and more or less, situated in Porcion No. 10, Tomas Sanchez Abstract 280, Webb County, Texas conveyed to Marquez Express, LLC. From AG (Agricultural) to M-1 (Light Manufacturing District).

**ZC-016-2021**  
**District VII**

32. **2021-O-039** Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lot 7, Block 1, Hilltop Subdivision, Phase I, located at 406 Hilltop Road, from B-3 (Community Business District) to B-4 (Highway Commercial District).

**ZC-002-2021**  
**District VII**

33. **2021-O-040** Ratification of the City Manager's execution of all necessary documents granting an easement and right-of-way to AEP Texas Central Company to install and construct certain electric distribution facilities at the Laredo International Airport. Said easement being a ten (10) foot wide easement lying wholly within a portion of 34.45 acres of land, more or less, being out of the south part of block 1, Laredo Airport Subdivision, Webb County, Texas; said tract of land conveyed to grantor, on deed recorded in volume 478, page 471, deed records of Webb County, Texas; providing for an effective date.

34. **2021-O-041** Authorizing the City Manager to execute an amendment to nine (9) lease agreements between the City of Laredo and Aero Center, Inc., Laredo Aero Center, Inc. and Laredo Aero Center, Inc. dba Signature Flight Support, as lessees, to change the name to Signature Flight Support LLC for 95-O-156, 95-O-157, 95-O-158, 2006-O-133, 95-O-159, 2008-O-032, 2008-O-241, 2013-O-023, 2012-O-166, 2019-O-152. All other terms and conditions remain unchanged and in effect.
35. **2021-O-042** Authorizing the City Manager to execute a lease agreement with St. Patrick's Church for a parcel of land consisting of approximately 3,455 square feet and being out of the right-of-way at Del Mar Blvd. and Fenwick Dr. North of lot 721, block 44, section 2-A, Area "C", Del Mar Hills Subdivision, in the City of Laredo, Webb County, Texas. The new lease terms include a five (5) year initial term with a five (5) year renewal option at a lease rate of \$1.00 dollar per year as amended.
36. **2021-O-043** An Ordinance of the City of Laredo, Texas, authorizing the City Manager to renew a lease agreement by and between Laredo Transit Management, Inc., (Lessor) and the City of Laredo Department of Community Development, (Lessee). This is for the leased building space at the Laredo Transit Center, located at 1301 Farragut Street, of 6,628 square feet, second and third floors (East). The term will be for one (1) year, exercising the last renewal option as per the original lease agreement, commencing on December 1, 2020. The monthly sum is \$4,586.58 (\$.6920 per square foot). The prorated shared cost of 20% of the electric and water bills will remain the same.
37. **2021-O-044** An Ordinance of the City of Laredo, Texas, authorizing the City Manager to renew a lease agreement by and between Laredo Transit Management, Inc., (Lessor) and The City of Laredo Police Department (Lessee) for the lease of 2,681.61 square feet, located in the second (2nd) floor, west wing of the Laredo Transit Center, 1301 Farragut St. The rate per square foot is \$.6920, for a total monthly sum of \$1,855.67, commencing on December 1, 2020. The term will be on a month-to-month basis. The prorated share cost of 25% of the electric bill, 25% of the water bill and the rental fee of \$30.00 per vehicle per month for Parking fees will remain the same.

## **XI. CONSENT AGENDA**

**All of the following items may be acted upon by one motion. No separate discussion or action on any of the items is necessary unless desired by a Council Member.**

**CITY ATTORNEY:** STAFF SOURCE RENE C. BENAVIDES, CITY ATTORNEY

38. Motion to hire the law firm of Lloyd Gosselink to conduct an initial review to determine if there are any legal issues affecting the City that needs to be addressed, related to an Application filed by AEP Texas Inc. ("AEP") for final reconciliation of its advanced metering costs with the Public Utility Commission of Texas ("PUC"), wherein AEP asserts that it is seeking approval of a regulatory asset for approximately \$13,807,740.00 for under-recovery of Advanced Metering Costs.

**COMMUNITY DEVELOPMENT:** STAFF SOURCE TINA MARTINEZ, COMMUNITY DEVELOPMENT DIRECTOR

39. Consideration to renew contract FY19-014 for Professional Services with Porras Residential Appraisals and Frank Leal Real Estate for appraisal assignment in support of the City of Laredo International Airport Noise Compatibility Program for an annual amount of \$25,000.00. The term of this contract is a (2) two year term with an option to renew for one additional (2) two year term and is subject to future appropriations. Funding is available under Federal Aviation Administration (FAA) Airport Improvement Projects (AIP), Grant No. 81, 86 and 88; and subject to funding availability.

**ENGINEERING:** STAFF SOURCE RAMON E. CHAVEZ, CITY ENGINEER

40. Consideration for approval to award a professional services contract to JHS Architect, Inc. for an amount not to exceed \$431,544.00 which includes geotechnical services, traffic impact analysis, and park master plan for the City of Laredo Sports Complex Venue to include master planning and other amenities. Funding is available in the Sports Venue Tax Fund.
41. Consideration for approval of award of construction contract to the lowest bidder Summit Building & Design, Laredo, Texas, in the amount of \$6,978,011.00 for the WTB FAST Lanes Relocation Project CBI 2B20(258) – CSJ# 0922-33-178 with a construction contract time of four hundred fifty-six (456) calendar days; and authorizing the City Manager to execute all related contract documents contingent upon receipt and approval of insurance and bond documents. Completion date for the project is scheduled for May 2022. We received a letter of approval from TxDot on January 22, 2021, to proceed with the award of contract. Funding is available in the Bridge Construction Fund.

**FLEET MANAGEMENT:** STAFF SOURCE RONALD MILLER, FLEET DIRECTOR

42. Consideration to award annual contract FY21-025 for the purchase of tractor and heavy equipment tires Sections I and II to Southern Tire Mart, Columbia, MS, in an amount up to \$45,000.00. All tires will be secured on an as-needed basis. The term of this contract shall be for a period of one (1) year beginning as of the date of its execution and is contingent upon the availability of appropriated funds. This contract can be renewed three (3) additional one (1) year extension periods, upon mutual agreement of the parties. Funding is available in the Fleet Maintenance budget.
43. Consideration to award annual contracts FY21-026 for the purchase of police and passenger car tires to the following bidders:
1. Section I: Hesselbein Tire Southwest, San Antonio, Texas, in an amount up to \$130,000.00 (Primary Vendor); and
  2. Section I: American Tire Distributors, Fort Worth, Texas in an amount up to \$30,000.00 (Secondary Vendor); and
  3. Section I: The Goodyear Tire & Rubber Company, Akron, Ohio in an amount up to \$30,000.00 (Secondary Vendor); and
  4. Section I: Southern Tire Mart, Columbia, Missouri in an amount up to \$30,000.00 (Secondary Vendor); and
  5. Section II: Southern Tire Mart, Columbia, Missouri in an amount up to \$90,000.00 (Primary Vendor); and

6. Section II: American Tire Distributors, Fort Worth, Texas in an amount up to \$30,000.00 (Secondary Vendor).

All tires will be secured on an as needed basis. The term of this contract shall be for a period of one (1) year beginning as of the date of its execution and is contingent upon the availability of appropriated funds. This contract may be extended three (3) additional one (1) year periods, upon mutual agreement of the parties. Funding is available in the Fleet Maintenance budget.

**HEALTH:** STAFF SOURCE RICHARD A. CHAMBERLAIN, HEALTH DIRECTOR

44. **2021-R-032** Authorizing the City Manager to submit a continuation grant application to the Texas Department of State Health Services (DSHS) through the South Texas Development Council (STDC) in the estimated amount of \$674,790.00 with no match for the City of Laredo Health Department (CLHD) Ryan White Program to continue to provide health care, diagnostic and specialty care and medical case management for persons with HIV/AIDS for the term period of April 1, 2021 through March 31, 2022 and further authorizing the City Manager to execute any and all documents resulting from the award of this grant. No grant match required.
45. **2021-R-033** Authorizing the City Manager to submit a continuation grant application to the Texas Department of State Health Services (DSHS) in the estimated amount of \$165,000.00 with no match for the City of Laredo Health Department (CLHD) IDCU/SUR - Texas Epidemiology Capacity Expansion Grant Program for infectious disease surveillance and epidemiology activities for the term period of September 1, 2021 through August 31, 2023 and further authorizing the City Manager to execute any and all documents resulting from the award of this grant. No grant match required.
46. **2021-R-034** Authorizing the City Manager to enter into a Memorandum of Agreement between the City of Laredo Health Department (CLHD) and Serving Children and Adults in Need, Inc. (SCAN) for the purpose of implementing the SAMHSA MAI Healthy Border Initiative Project Program for the term period of January 14, 2021 through December 31, 2021.
47. **2021-R-035** Authorizing the City Manager to enter into a Memorandum of Agreement between the City of Laredo Health Department (CLDH) and Serving Children and Adults in Need, Inc. (SCAN) for the purpose of implementing the Familias Unidas Program for the term period upon execution through December 31, 2022.
48. **2021-R-036** Authorizing the City Manager to enter into a Memorandum of Understanding between the City of Laredo Health Department (CLHD) and The University of Texas Health Science Center at San Antonio (UTHSCSA) for the purpose of providing neurological evaluations and Alzheimer and Neurodegenerative Disorder clinical trials to citizens of Laredo for the term period of February 1, 2021 through January 31, 2023 and may be extended for an additional two (2) year term by mutual written agreement of the parties.



49. **2021-R-037** Ratifying the submission of a continuation grant application to the Texas Department of State Health Services (DSHS) in the estimated amount of \$117,500.00 with no match to continue the City of Laredo Health Department (CLHD) Healthy Texas Mothers and Babies (HTMB) Program for the term period of September 1, 2021 through August 31, 2022 and further authorizing the City Manager to execute any and all documents resulting from the award of this grant. No grant match required.
50. **2021-R-042** Authorizing the City Manager to submit a continuation grant application to the Texas Department of State Health Services (DSHS) in the estimated amount of \$125,000.00 with no match to continue the City of Laredo Health Department (CLHD) Diabetes Prevention and Control Program for the term period of September 1, 2021 through August 31, 2022 and further authorizing the City Manager to execute any and all documents resulting from the award of this grant. No grant match required.

**HUMAN RESOURCES:** STAFF SOURCE MELINA BERMUDEZ, HUMAN RESOURCES DIRECTOR

51. Motion to accept, establish and to implement the Consumer Driven Health Plan (CDHP) and Health Maintenance Organization (HMO) plan rates for employees who retire after February 1, 2021; providing for severability; and providing for an effective date.

**MUNICIPAL COURT:** STAFF SOURCE ANA CABALLERO-RODRIGUEZ, MUNICIPAL COURT CLERK

52. Authorizing the City Manager to submit a grant application in the amount of \$50,000.00 to the Office of the Governor, Criminal Justice Division, Public Safety Office to fund a Juvenile Case Manager for Municipal Court. The grant cycle is for twelve months from the grant start date that is being proposed to begin September 1, 2021. This grant will cover all salary and fringe benefits and there is no match requirement. This will be a one hundred percent (100%) grant-funded position and there will be no impact to the general fund.
53. Motion to authorize the Laredo Municipal Court to initiate a Warrant Round-Up to be conducted by the Laredo Police Department from Monday, February 1, 2021, through Monday, March 1, 2021, designed to aggressively target the arrest of persons remaining on the Municipal Court warrant list, and any other matter incident thereto.

**PARKS & RECREATION:** STAFF SOURCE JUAN J. GOMEZ, JR., PARKS & RECREATION DIRECTOR

54. Consideration to award annual supply/service contract FY21-027 to the low bidder Dr. Ike's Home Center, Laredo, TX, in an amount up to \$60,000.00 for the purchase and repair of handheld landscaping equipment. This contract establishes pricing and a discount percentage on handheld landscaping equipment and repair services most commonly utilized by City Departments. The term of this contract shall be for a period of one (1) year beginning as of the date of its execution and is contingent upon the availability of appropriated funds. This contract may be extended three (3) additional one (1) year periods, upon mutual agreement of the parties. All parts and services will be secured on an as needed basis and funding will be secured from the user department budgets.

**POLICE:** STAFF SOURCE CLAUDIO TREVINO, CHIEF OF POLICE

55. **2021-R-024** Authorizing the City Manager to submit a grant application in the amount of \$50,000.00 to the Office of The Governor, Public Safety Office, Criminal Justice Division (CJD), to fund the 2022 Project Safe Neighborhoods Program for the period of October 01, 2021 through September 30, 2022. This funding will provide overtime for the Juvenile and Gang Enforcement Team (JAGET) which will utilize target enforcement techniques against criminal and transnational organizations responsible for violent criminal activity. No local match is required. Grant will be accounted for in the Special Police Fund.
56. **2021-R-025** Authorizing the City Manager to submit a grant application in the estimated amount of \$70,000.00 to the Office of the Governor (OOG), Public Safety Office, Criminal Justice Division (CJD) for the FY 2022 General Victim Assistance Program Grant under the Victims of Crime Act (VOCA) for the period of October 1, 2021 through September 30, 2022. This grant will fund the Crime Victims Service Coordinator position and supplies affiliated with the grant program. The City of Laredo will be responsible for a required match of 20% of total project funds. Funding will be available in Special Police Fund.
57. **2021-R-026** Authorizing the City Manager to submit a grant application in the estimated amount of \$130,000.00 to the Office of the Governor (OOG), Public Safety Office, Criminal Justice Division (CJD) for the Violence Against Women Justice and Training Program grant for the period of October 1, 2021 through September 30, 2022. This grant will fund one Investigator position for the Special Investigations Unit. The City of Laredo will be responsible for a required match of 30% of total project funds. Funding will be available in the Special Police Fund.
58. **2021-R-027** Authorizing the City Manager to submit a grant application in the amount of \$50,000.00 to the Office of the Governor (OOG), Public Safety Office, Criminal Justice Division (CJD) for the funding of FY 2022 Justice Assistance Grant (JAG) Safe Streets Initiative for the period of October 01, 2021 through September 30, 2022. This funding will provide overtime salaries for the Criminal Investigative Division (CID) to fortify the capacity of prevention, detection, investigation, apprehension, and prosecution of criminals leading to more convictions of violent offenders in the Laredo and Webb County area. This program does not require local match. Grant will be accounted for in the Special Police Fund.
59. **2021-R-028** Authorizing the City Manager to submit a grant application in the estimated amount of \$50,000.00 to the Office of the Governor (OOG), Public Safety Office, Criminal Justice Division (CJD) for the FY2022 First Responder Mental Health Program, Peer Support. The City of Laredo will utilize this funding to obtain a professional service contract for Clinical Advisory for Trauma and Work Related Counseling for the period of October 01, 2021 through September 30, 2022. The City of Laredo is responsible for a required 20% match of total project funds. Funding will be available in the Special Police Fund.

60. **2021-R-029** Authorizing the City Manager to submit a grant application in the estimated amount of \$30,000.00 to the Office of the Governor (OOG), Public Safety Office, Criminal Justice Department (CJD) for the funding of FY 2022 Justice Assistance Grant (JAG) LPD Technology Enhancement Project for the period of October 01, 2021 through September 30, 2022. This funding will be utilized to acquire innovative technology designed to promote a healthy setting to resume emergency operations center activities, in person roll call briefings, continuing education classes and facilitate remote distance learning. This program does not require local match. Grant will be accounted for in the Special Police Fund.
61. **2021-R-030** Authorizing the City Manager to submit a grant application in the amount of \$48,125.00 to the Office of the Governor's Homeland Security Grants Division (HSGD) for the purpose of funding the State Homeland Security Program (SHSP)-Law Enforcement Terrorism Prevention Activities (LETPA) Grant. This funding will be utilized to purchase night vision goggles to give SWAT operators the ability to see their surroundings clearly during low light operations. No local match is required. Grant will be accounted for in the Special Police Fund.
62. **2021-R-031** Authorizing the City Manager to submit a grant application in the amount of \$500,000.00 to the Office of the Governor's Homeland Security Grants Division (HSGD) for the purpose of funding the 2022 Local Border Security Program (LBSP). This grant does not require matching funds. Funding will be used to pay for overtime to increase patrol security along the Texas-Mexican border. Grant is accounted for in the Special Police Fund.
63. Consideration to authorize the purchase of SWAT body armor for the Police Department in the amount of \$52,913.18 from GT Distributors, Inc. through the Buyboard Cooperative Purchasing Program's Contract No. 603-20. Funding has been awarded by the Office of the Governor, Public Safety Office, Criminal Justice Division and is available in the Special Police Fund.
64. Consideration to authorize the purchase of police badges for the Laredo Police Department directly from Smith & Warren manufacturer, White Plains, NY, in the amount of \$59,550.00. The police department has upgraded and redesigned the old badge for all ranks and with this purchase a new badge will be provided to all sworn personnel. Funding is available in the Police Trust Fund.

**PUBLIC WORKS:** STAFF SOURCE JOHN ORFILA, PUBLIC WORKS DIRECTOR

65. Consideration to award contract FY21-023 to Anderson Columbia; Weslaco, Texas, for an annual amount up to \$400,000.00 as a Secondary Vendor for the purchase of Public Works materials (Asphalt Cold Laid - LRA Premix Type D) for various departments. The term of this contract shall be for a period of one (1) year beginning as of the date of its execution. This contract may be extended three (3) additional one (1) year periods, upon mutual agreement of the parties. Funding is available in General Fund-Public Works Construction budget.

1. LRA Premix Type D \$73.50/ton

66. Consideration to ratify supplier purchase costs from Century Asphalt, Bayton, Tx. in the amount of \$70,213.74 due to urgent use of secondary supplier for Asphalt Hot Mix; these materials are used for street paving, street construction, general repairs and related projects for all city departments. Asphalt hot mix material prices are governed by an index made up of the composite posted prices in the Laredo area of those companies published in the daily publication of Oil Price Information Service (OPIS). All materials are purchased on an as-needed basis utilizing the construction project budget. Funding is available in General Fund Public Works construction project budget.
67. Consideration to award Contract FY21-006 for the supply of Onyx Frictional Surface Treatment and Holding Tank, used for street paving projects; this contract will be awarded by sections to the following bidders:

Section I - Onyx Frictional Surface Treatment:

1. Ergon Asphalt & Emulsions, Inc.; Jackson, MS - Primary vendor in an amount up to \$600,000.00 annually.
2. Clark Construction of Texas, Inc. San Antonio, TX - Secondary vendor in an amount up to \$300,000.00 annually.

Section II - Asphalt Seal Tank:

1. D & H Equipment Ltd. Blanco TX for the purchase of an Asphalt Seal Tank for the holding/storage of the Onyx material, in the amount of \$58,608.00.

All materials are purchased on an as needed basis utilizing the construction project budgets. This is a two year contract, subject to future appropriations and may be extended for three (3) additional two (2) year periods, upon mutual agreement of the parties. Funding is available in General Fund - Public Works Operations Budget.

**UTILITIES:** STAFF SOURCE ART GARCIA, P.E., UTILITIES DIRECTOR

68. Consideration to renew an annual supply and service contract FY20-019 with Martin's Heating & Cooling, Laredo, TX in an amount up to \$50,000.00 to provide HVAC (heating, ventilation, and air conditioning) repair services for the Wastewater Treatment Plants. This contract establishes an hourly service rate and cost percentage for parts. The term of this contract shall be for a period of one (1) year beginning as of the date of its execution and is contingent upon the availability of appropriated funds. This is the first of three extension periods. There was no price increase during the last extension period. All services will be purchased on an as needed basis and funding will be secured from the Sewer System Fund - Waste Water Treatment Division.
69. Authorizing the City Manager to approve and execute Change Order #1 for \$2,650.00 for a final contract value amount of \$109,824.00, final acceptance of the project, approval of the final payment in the amount of \$5,649.64, and release of retainage for \$5,208.72 to ABBA Construction of Laredo, Texas for the SLWWTP Installation of Mud Valve for Chlorine Contact Basins project. The project was completed on January 13, 2021. Funding is available in the 2017 Sewer Revenue Bonds.



70. Consideration to extend annual contract FY17-014 with ROMO Contractors, Laredo, Texas with an increase of \$40,000.00 for a new amount of \$275,000.00 for concrete repairs of sidewalks, driveways, and curbs as a result of water line break repairs made by the Utilities Department. The extension term of this contract shall be for an additional three (3) months. This will allow time for the new contract service being bid. All work will be performed on an as needed basis required due to utility repairs. There was no unit price increase during the last extension period. This will be the final extension period for this contract. A new bid/contract is being solicited. Funding is available in the Utilities Water and Wastewater Funds.

### **END OF CONSENT AGENDA**

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## **XII. STAFF REPORTS**

71. Discussion with possible action on ongoing audits and/or irregularities identified by the Internal Auditor including the potential assignment of other and/or additional auditing duties; and any other matters incident thereto.
72. Status update on current COVID-19 information as presented by Local Health Authority, Health Director and Emergency Management Coordinator (EMC); and any other matters incident thereto.
73. Status report on the purpose and composition of the Emergency Management Operation Plan.
74. Status update on the City's Finances, and any other matters incident thereto.
75. Discussion with possible action for City Council to name an Interim Internal Auditor upon Veronica Urbano-Baeza retirement; and any other matters incident thereto.
76. Status update and presentation on the Public Input Survey for the FY 21-22 Budget, and any other matters incident thereto.
77. Presentation by the City Manager in re-purposing a portion of the Utilities COVID Relief Funds to assist future burial expenses for families.

## **XIII. EXECUTIVE SESSION**

The Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any posted agenda item when authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and/or 551.086 (Economic Development). Following closed session, the open meeting will reconvene at which time action, if any, may be taken.

**XIV. RECESS AS THE LAREDO CITY COUNCIL AND CONVENE AS THE LAREDO MASS TRANSIT BOARD**

**XV. ADJOURN AS THE LAREDO MASS TRANSIT BOARD AND RECONVENE AS THE LAREDO CITY COUNCIL**

**78. GENERAL COUNCIL DISCUSSIONS AND PRESENTATIONS**

**A. Request by Mayor Pete Saenz**

1. Discussion with possible action to direct City Manager to investigate and create, if necessary, a needs assessment and feasibility plan for digital connectivity across the entire City, and any other matters incident thereto.
2. Discussion with possible action on a status and progress on the Hospital District Committee, and any other matters incident thereto.

**B. Request by Council Member Vidal Rodriguez**

1. Discussion with possible action on the negative impact to customer service to the citizens of Laredo due to staff reduction to 25%, in particular to areas such as: Building Department, Planning Department, Police Department, City Hall Annex, and any other matters incident thereto.
2. Discussion with possible action to direct the City Manager to enter into a donation agreement with Webb County for a building located at the 1600 Orquidia Rio Bravo, Texas; and any other matters incident thereto.
3. Discussion with possible action on establishing a temporary moratorium pursuant to Chapter 212 of the Texas Local Government Code for the issuance of new business permits for bars and nightclubs for a period of 120 days, or until such time as the hospitalization rate in the City **has fallen below** the **15%** capacity threshold for seven 7 consecutive days, and any other matters incident thereto.

**C. Request by Council Member Mercurio Martinez, III**

1. Discussion with possible action to focus on COVID-19 vaccine efforts on 65 years of age and/or older but to ensure healthcare workers, volunteers, and people with underlying health conditions still have access to acquire the COVID-19 Vaccine via each week's allocation, and any other matters incident thereto.

2. Discussion with possible action regarding the status of the COVID-19 Enforcement Task Force, what number of businesses were visited and how many were cited, and any other matters incident thereto. **(Co-Sponsored by Council Member Ruben A. Gutierrez, Jr.)**

**D. Request by Council Member Alberto Torres, Jr.**

1. Discussion with possible action on extending the payment deadline for 2020 property taxes due to the pandemic, and any other matters incident thereto.
2. Discussion with possible action to instruct the City Manager to authorize staff to install speed humps at the following locations under the Special Provision of the Speed Hump Installation Policy and to authorize the use of asphalt type speed humps instead of speed cushions which is currently required under the policy and any other matters incident thereto. City Council District IV Priority Funds will be used for this project.
  - 200 E. Frost
  - 300 E. Frost

**E. Request by Council Member Ruben A. Gutierrez, Jr.**

1. Discussion with possible action to instruct the City Manager to authorize staff to install speed humps at the following locations under the Special Provision of the Speed Hump Installation Policy and to authorize the use of asphalt type speed humps instead of speed cushions which is currently required under the policy, and any other matters incident thereto. City Council District V Priority Funds will be used for this project.
  - Speed Hump on the 5200 block of South Lake Drive
  - Speed Hump on the 2900 block of Remington Road
2. Discussion with possible action to instruct the City Manager to authorize staff to conduct a traffic study for a right hand turning lane on the corner of Fenwick Drive and McPherson Road, and any other matters incident thereto.
3. Discussion with possible action on the possible termination of the Memorandum of Understanding and use agreement between the City of Laredo and the Housing Authority for the City of Laredo executed on July 23, 2020 pertaining to the outdoor facilities located at 6500 Springfield, Laredo, Texas 78041, and any other matters incident thereto.

**F. Request by Council Member Dr. Marte A. Martinez**

1. Discussion with possible action to instruct City Manager to authorize staff to install (3) asphalt speeds humps by Divine Mercy as well as (2) speed tables on North Central Park San Isidro area, and any other matters incident thereto. A traffic study has been analyzed. For a total amount of \$20,552.00 Park Land funds will be used for this project.
2. Discussion with possible action to analyze a traffic study to request a safe pedestrian crosswalk on North Central Park Jon Valls area and a speed hump on Havana Dr. due to speeding concerns, and any other matters incident thereto.

**G. Request by Council Member Vanessa J. Perez**

1. Discussion with possible action on establishing a self-funded, revolving account for demolition of substandard buildings throughout the City, and any other matters incident thereto. **(Co-Sponsored by Council Member Dr. Marte A. Martinez)**
2. Discussion with possible action on adopting a waitlist to manage the high volume of citizens desiring the limited amount of vaccines we have available for distribution at any given time, and any other matters incident thereto. **(Co-Sponsored by Council Member Alyssa Cigarroa and Council Member Dr. Marte A. Martinez)**
3. Discussion with possible action on the absence of a joint use agreement associated with the construction of a basketball court at the Paseo Del Norte Subdivision in the Los Martinez area, and of the options available to the City for the recovery of all costs associated therewith from the property owner, and any other matters incident thereto.

**H. Request by Council Member Alyssa Cigarroa**

1. Discussion with possible action to form a Task Force Committee regarding the comprehensive plan and response to COVID-19. This committee will assist and advise on policies, strategies, and programs that address the city's short-term, mid-term and long-term response to this pandemic, and any other matters incident thereto. **(Co-Sponsored by Council Member Vanessa Perez and Council Member Dr. Marte A. Martinez)**
2. Discussion with possible action to survey street lighting needs of all streets in District 8 not already included in the AEP major corridor lighting project, and any other matters incident thereto.
3. Discussion with possible action to amend downtown parking ticketing practices in



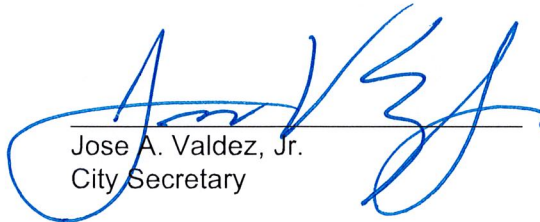
order to promote downtown business commerce, and to revert the parking cutoff time back to 6 p.m., to implement a "boot" or towing initiative for overnight parking after 3 a.m., and to create a downtown parking advisory committee, and any other matters incident thereto.

**I. Request by Mayor Pro-Tempore Rudy Gonzalez, Jr.**

1. Discussion with possible action to discuss a possible City Wide Closure due to an increase in the spread of COVID-19, and any other matters incident thereto.
2. Discussion with possible action to instruct City Manager to authorize staff to install speed humps at the following locations under the Special Provision of the Speed Hump Installation Policy and to authorize the use of asphalt type speed humps instead of speed cushions which is currently required under the policy, and any other matters incident thereto. City Council District I Priority Funds will be used for this project.
  - Speed hump on 2400 Alegria
  - Speed hump on 2500 Alegria
  - Speed hump on St Luke Between St Margaret and S Ejido
3. Discussion with possible action to add stop signs to create a 4 way stop on St. Luke and St. Margaret, and any other matters incident thereto.

**XVI. ADJOURN**

This notice was posted at the Municipal Government Offices, 1110 Houston Street, Laredo, Texas, at a place convenient and readily accessible to the public at all times. Said notice was posted on Friday, January 29, 2021 at 5:30 p.m.

  
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Jose A. Valdez, Jr.  
City Secretary

REC'D CITY SEC OFF  
JAN 29 '21 PM 5:14