

# **CITY OF LAREDO CITY COUNCIL MEETING**

**A-2019-R-17**

**CITY COUNCIL CHAMBERS  
1110 HOUSTON STREET  
LAREDO, TEXAS 78040  
October 21, 2019  
5:30 P.M.**



## **DISABILITY ACCESS STATEMENT**



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid or services are requested to contact Jose A. Valdez Jr., City Secretary, at (956) 791-7308 at least two working days prior to the meeting so that appropriate arrangements can be made. The accessible entrance and accessible parking spaces are located at City Hall, 1100 Victoria Ave. Out of consideration for all attendees of the City Council meetings, please turn off all cellular phones and pagers, or place on inaudible signal. Thank you for your consideration. Pursuant to the Texas Penal Code (trespass by holder of license to carry a handgun), a person licensed under Subchapter H, Chapter 411, Government Code (Concealed Handgun Law or Handgun Licensing Law), may not enter into the City Council Chamber while City Council is in session with a concealed or openly-carried handgun.

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. MOMENT OF SILENCE**
- IV. ROLL CALL**
- V. MINUTES**

**Approval of the minutes of September 23, 2019, October 2, 2019, and October 7, 2019.**

### **Citizen comments**

Citizens are required to fill out a witness card and submit it to the City Secretary no later than 5:45 p.m. and identify themselves at the microphone. Comments are limited to three (3) minutes per speaker. Speakers may not pass their minutes to any other speaker. Comments should be relevant to City business and delivered in a professional manner. No derogatory remarks will be permitted.



## VI. INVITATION

1. Invitation by Laredo Main Street on upcoming 2019 JamBOOzie Music Festival to be held on Saturday, November 2, 2019 in downtown at the Tres Laredo Park on 1300 Pedregal Street from 3:00 p.m. to 12:00 a.m.

## VII. APPOINTMENTS TO COMMISSIONS, BOARDS AND COMMITTEES

1. Appointment by Mayor Pro-Tempore Roberto Balli of Salvador Mercado to the Transportation and Traffic Safety Advisory Committee.
2. Appointment by Mayor Pro-Tempore Roberto Balli of Rodolfo Morales to the Parks & Leisure Services Advisory Committee.
3. Appointment by Mayor Pro-Tempore Roberto Balli of Joe Maldonado to the Economic Development Advisory Committee.

## VIII. PUBLIC HEARINGS

1. **Public Hearing and Introductory Ordinance** amending the Community Development Department FY 2019-2020 Full-Time Equivalent (FTE) Position Listing by creating one (1) additional position for an Administrative Assistant I at a total estimated cost of \$53,000.00 including benefits. Funding is available in the 45th Action Year Community Development Block Grant 2019 Fund.
2. **Public Hearing and Introductory Ordinance** amending the Community Development's Laredo Municipal Housing division FY 2019-2020 Full-Time Equivalent (FTE) Position Listing by creating one (1) additional position for an Administrative Assistant I at a total estimated cost of \$53,000.00 including benefits. Funding is available in Laredo Municipal Housing Enterprise Fund.
3. **Public Hearing and Introductory Ordinance** amending the Zoning Ordinance (Map) of the City of Laredo by authorizing the issuance of a Conditional Use Permit for a commercial Billboard on approximate .0137 acres out of Lot 1, Block 1, Trinity Plaza Subdivision, located at 1815 Shiloh Dr; providing for publication and effective date.

The Planning & Zoning Commission recommended approval of the Conditional Use Permit and staff supports the application.

**ZC-56-2019**



## **District VI**

4. **Public Hearing and Introductory Ordinance** amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lot 9, Block 168, Western Division, located at 1602 Victoria St., from H-R-O (Historic-Residential/Office District) to H-CBD (Community Business District); providing for publication and effective date.

The Planning & Zoning Commission recommended approval of the zone change and staff supports the application.

## **ZC-66-2019 District VIII**

5. **Public Hearing and Introductory Ordinance** amending the Zoning Ordinance (Map) of the City of Laredo by rezoning West One-Half of Lot 7, Block 355, Eastern Division, located at 417 East Frost St., from R-3 (Mixed Residential District) to B-1 (Limited Business District); providing for publication and effective date.

The Planning & Zoning Commission recommended approval of the zone change and staff supports the application

## **ZC-67-2019 District IV**

6. **Public Hearing and Introductory Ordinance** amending the Zoning Ordinance (Map) of the City of Laredo by rezoning approximate 0.631 acres (Lot 1-B), Porcion 32, Abstract 296 located at North of US Hwy. 359 and Northwest of Veterans Blvd., from R-1 (Single Family Residential District) to B-4 (Highway Commercial District); providing for publication and effective date.

The Planning and Zoning Commission recommended denial of the zone change and staff supports the application. Therefore the applicant has since exercised the right to appeal this decision directly to City Council.

## **ZC-69-2019 District II**

7. **Public Hearing and Introductory Ordinance** amending the Zoning Ordinance (Map) of the City of Laredo by repealing Ordinance 2018-O-077 and authorizing the issuance of a Special Use Permit for a Restaurant Serving Alcohol, on Lot 3, Block 1, Falcon Centre of McPherson, located at 7718 McPherson Rd. Suite 105 G; provided for publication and effective date.

The Planning & Zoning Commission recommended approval of the Special Use Permit and staff supports the application.

## **ZC-70-2019**



## District VI

(Recess)  
(Press Availability)

### IX. INTRODUCTORY ORDINANCES

8. An Ordinance of the City of Laredo, Texas, authorizing a one-time waiver in the month of October of the minimum water charge for residential (\$10.52) and commercial (\$39.61) accounts of customers in the area affected by the water boil notice issued by the City of Laredo on September 28, 2019, more particularly described in Exhibit A, excluding fire hydrant, irrigation, and agriculture accounts; providing that this ordinance shall be cumulative; providing a severability clause; and declaring an effective date.

### X. FINAL READING OF ORDINANCES

9. **2019-O-173** Authorizing Co-Interim City Managers to accept a grant award in the amount of \$103,080.00 from the Office of the Governor, Public Safety Office, Criminal Justice Division to fund the Special Investigations Unit Crimes Against Women Project for the period of October 1, 2019 through September 30, 2020; and to amend the FTE's by adding one (1) Investigator position as awarded by the Office of the Governor, Public Safety Office, Criminal Justice Division. This grant will fund salaries and travel/training for the Special Investigations Unit. The grant requires cash match in the amount of \$44,278.00 which is available as a transfer in from General Fund for a total grant amount of \$147,358.00. Funding is available in the Special Police Fund.
10. **2019-O-175** Authorizing the Co-Interim City Managers to amend the lease agreement approved by Ordinance No. 2001-O-042 as amended between D & P Enterprises, A Nevada Corporation, as Lessee, and City of Laredo, as Lessor, as for assignment of lease agreement to 6552 BBL TX, LLC, as Assignee, for Tract No., 8 containing approximately 2.82 acres of property located at the Laredo International Airport. All other terms and conditions remain the same in effect; providing for an effective date.
11. **2019-O-176** Authorizing the Co-Interim City Managers to amend the City of Laredo FY 2020 Airport Construction Fund Budget to accept and appropriate the Federal Aviation Administration Grant No. 3-48-0136-089-2019 in the amount of \$9,856,303.00 funding for the rehabilitation of Cargo Apron Phase 13 at the Laredo International Airport. The City's local match in the amount of \$1,095,145.00 (10%) is available in the Airport Construction Fund Budget. Total project cost is \$10,951,448.00.



12. **2019-O-177** An Ordinance of the City of Laredo, Texas, providing for the Laredo Public Art Program and delineating the administration of the same; authorizing the allocation of two percent (2%) of the construction costs of eligible Capital Improvement Projects for art; establishing criteria for review of suitable capital projects and establishing a method for calculating art appropriations for capital projects; providing for qualifications, term limits, and additional duties for the Fine Arts and Culture Commission; providing that this ordinance shall be cumulative; providing a severability clause; and declaring an effective date.
13. **2019-O-178** An Ordinance of the City of Laredo, Texas, amending Section 2-5 of the Code of Ordinances “City Council Meetings” to provide the rules governing public comments at city council meetings in accordance with House Bill 2840; to allow members of the public three (3) minutes to address the city council before the city council’s consideration of an agenda item or under the agenda item “citizen comments” for non-agenda items; to direct the City Secretary of the City of Laredo or designee to develop an online registration system to allow members of the public wishing to address the city council to fill out the required witness registration card electronically; providing a cumulative and repealer clause; providing a severability clause; and providing for related matters.
14. **2019-O-179** An Ordinance of the City of Laredo, Texas, providing for participation in the Texas Municipal Retirement System for persons who hold and are regularly engaged in the performance of duties of an elective office that normally requires actual performance of services in a participating department of the municipality for not less than 1,000 hours a year in accordance with Section 852.107, Title 8, Texas Government Code, as amended; providing that this ordinance shall be cumulative; providing a severability clause; and declaring an effective date.
15. **2019-O-180** Authorizing the Co-Interim City Managers to execute a lease agreement with Laredo Crime Stoppers Inc. (LCS) for the use of office space located at Police Substation No. 9, 320 E. Ryan St., Laredo, Texas, 78041, described as Lot 5 Block 494, situated in the Eastern Division of the City of Laredo, Webb County, Texas for a term of ten (10) years at an annual rate of one dollar (\$1) and contingent on satisfaction of City insurance requirements, and providing for an effective date.



16. **2019-O-181** Authorizing Co-Interim City Managers to execute all documents for the purchase of the following three (3) tracts of land: 0.54 Acre tract, 0.25 Acre tract, and 0.11 Acre tract out of the Property Legally described as a 2.0 Acre (87,120 square feet) tract of land out of a called 2.000-Acre tract of land Recorded in Volume 1927, Page 53, W.C.D.R. , City of Laredo, Texas, being out of Porcion 22, Dona Maria Jesus Sanchez, Original Grantee, Abstract 277, Webb County, Texas, otherwise known as 8801 Mines Road, as depicted on Exhibits “A”, “B”, and “C” from Jose C. Resendez in the negotiated amount of Three Hundred Forty Thousand Dollars and no cents (\$340,000.00). Acquisition is needed for the West Laredo Corridor – Phase II Realignment of Las Cruces and Flecha Lane to address traffic, drainage and public safety; and would bring Condemnation Case 2015EDA000004C3 to a resolution; Funding is available in the Capital Improvement Fund-West Laredo Corridor-Phase II grant; and providing for an effective date.
17. **2019-O-182** Amending Article VI [Investment Policy] of Chapter 2 [Administration] of the Code of Ordinances in order to:
1. Update Investment Officers Titles;
  2. Adjust / Update the current Broker / Dealer List and:
  3. Provide for an effective date
18. **2019-O-183** Amending Ordinance 2011-O-019 and authorizing the Co-Interim City Managers to allow the Utilities Department to sell water and sewer capacity to future landowners that are using their platted lot or tract as multifamily, commercial, industrial or combination of commercial-residential inside of the 15 colonias listed in the interlocal agreement and did not participate in the oversizing of the water and sewer extensions that will serve future developers inside and outside of the colonias; and providing for an effective date.

## **XI. CONSENT AGENDA**

**All of the following items may be acted upon by one motion. No separate discussion or action on any of the items is necessary unless desired by a Council Member.**

### **AIRPORT: STAFF SOURCE JEFFREY J. MILLER, AIRPORT DIRECTOR**

19. Consideration to award contract to vendor Wunderlich-Malec Systems, Inc, Eden. Prairie, MN for Airport Security System Services and related Software Maintenance Support for the City of Laredo International Airport for an annual amount not to exceed \$100,000.00. These services are obtained on an as needed basis, using Houston-Galveston Area Council Cooperative pricing under contract HGAC SE05-18. The term of this contract shall be for a period of one (1) year beginning as of the date of its execution. The contract may be extended for two (2) additional one (1) year terms upon mutual agreement. Funding for this contract is available in the International Airport Operations Budget.



**BRIDGE:** STAFF SOURCE YVETTE LIMON, BRIDGE DIRECTOR

20. Consideration to authorize the selection of a consulting firm for contract FY19-086 City of Laredo International Bridge Master Plan and authorization to negotiate a professional services contract. This master plan scope of services include but are not limited to: current and projected traffic trends, including capacity ratios and wait times, for the four (4) existing and future international bridges of the Laredo Bridge System in order to forecast and prepare the needed infrastructure to efficiently process pedestrian, non-commercial and commercial traffic traveling to and from Mexico and the United States. Funding for this contract is available in the Bridge Construction Fund.

**CITY ATTORNEY:** STAFF SOURCE KRISTINA L. HALE, CITY ATTORNEY

21. **2019-R-166** A Resolution of the City of Laredo, Texas, reaffirming the City's opposition to a border wall along the United States-Mexico border.
22. **2019-R-168** Authorizing the City Manager to enter into and execute a Memorandum of Understanding with Regional Land Management Services, Ltd., for the purpose of identifying key provisions and requirements by both sides prior to the formalization of a purchase agreement for the sale of the Ponderosa Landfill to the City of Laredo.
23. Approving the agreement with Cuatro Vientos South, Ltd. accepting the donation of a 165.00 acre tract of land being out of abstract 456, survey 35, J.M. Diaz, abstract 594, survey 2149, R.H. Rains and abstract 473, survey 36, L. Salinas original grantee, Webb county, Texas, also being a portion of a called 490.78 acre tract conveyed to tract 5, Cuatro Vientos South, Ltd., recorded in volume 4225, page 242, deed records of Webb county, Texas for the purpose of developing a multi-purpose sports complex.
24. Discussion with possible action on the progress of the City Manager's Ad Hoc Committee to date and the next steps that should be undertaken by the committee in the selection process, including but not limited to, the evaluation of information submitted by the candidates, the interview process, and recommendation to City Council of the finalists for the position of City Manager, and any other matter incident thereto.

**COMMUNITY DEVELOPMENT:** STAFF SOURCE TINA MARTINEZ, ACTING  
COMMUNITY DEVELOPMENT DIRECTOR



25. Authorizing the City Manager to execute (14) Fourteen Individual contracts with the following Hotel-Motel Tax Fund recipients totaling \$562,000.00 for FY 2019-2020.

<b>Organization</b>	<b>Amount</b>
Border Olympics	\$125,000.00
Laredo Area Youth Soccer	\$30,000.00
Laredo Center for the Arts	\$150,000.00
Laredo Chamber of Commerce- Cola Blanca	\$20,000.00
LULAC #7	10,000.00
Laredo Main Street/Farmers Market	\$15,000.00
Laredo Main Street/ Jamboozie	\$25,000.00
Laredo Philharmonic Orchestra	\$22,000.00
Mexican Cultural Institute of Laredo	\$10,000.00
Princess Pocahontas Council	\$10,000.00
Society of Martha Washington	\$15,000.00
WBCA	\$60,000.00
Webb Co. Heritage Foundation	\$60,000.00
TAMIU-Alumni Association	\$10,000.00
<b>Total Budget</b>	<b>\$562,000.00</b>

26. Authorizing the City Manager to execute (27) Twenty-Seven individual contracts with the following General Fund recipients totaling \$430,814.00 for FY 2019-2020.

<b>Organization</b>	<b>Amount</b>
Area Health Education Center	\$5,000.00
Bethany House	\$25,000.00
Holding Institute	\$8,000.00
Border Area Nutrition Council	\$25,000.00
Border Region MGMR Community	\$10,962.00
Boys & Girls Club of Laredo	\$20,000.00
Catholic Charities-Diocese of Laredo	\$10,962.00
Casa De Misericordia	\$20,000.00
Childrens Advocacy	\$27,000.00
Kidney Foundation of Laredo	\$18,000.00
Laredo Amateur Boxing	\$5,000.00
Laredo Cancer Society	\$10,966.00



Laredo Childrens Museum-Imaginarium	\$7,000.00
Laredo Crime Stoppers	\$25,000.00
Laredo Little Theater	\$6,500.00
Laredo Regional Food Bank	\$3,000.00
Gateway Community Health Center	\$3,000.00
Literacy Volunteers of Laredo	\$6,000.00
Mercy Ministries	\$10,962.00
Ruthe B. Cowl Rehabilitation Center	\$100,000.00
Sacred Heart Childrens Home	\$15,000.00
Serving Children & Adolescents in Need	\$13,500.00
South Texas Food Bank	\$35,000.00
Volunteers Serving the Need	\$10,962.00
PAL-Pet Alive Laredo	\$3,000.00
Habitat for Humanity of Laredo	\$3,000.00
Rio Grande Intl Study Center	\$3,000.00
<b>Total Budget</b>	<b>\$430,814.00</b>

27. Authorizing the City Manager to amend the City of Laredo's 2018 One Year Action Plan to allow for the reprogramming of a CDBG project. It is proposed that the El Eden Park Improvements project's scope of work described in the 2018-2019 plan as "improvements to the park including sidewalks, shade structures, exercise equipment, drinking fountains, benches and other amenities as deemed necessary" be changed to "Project improvements will include the extension of the fiber optic network (I-Net) of the City to the El Eden Recreation Center and other amenities as deemed necessary to increase the connectivity and allow citizens to have access to the World Wide Web in order to apply for jobs, benefits & services, and continue education. Safety and security will also be enhanced using the same infrastructure to control and transmit data from security camera's to be viewed both locally and by the Laredo Police Real Time Crime Center to deter and investigate any crime in the area." Funding for this project will remain as initially proposed, \$120,000.00.

**ENGINEERING:** STAFF SOURCE RAMON E. CHAVEZ, CITY ENGINEER

28. Consideration for approval of amendment no. 2 an increase of \$378,318.12 to the professional services contract with RS&H, Inc., San Antonio, Texas, for the Laredo International Airport Air Cargo Apron Phase 13 Rehabilitation. This amendment no. 2 is for construction phase services including construction administration (CA) and resident project representative (RPR). Current engineering contract amount with this amendment is \$823,964.92. Funding will be available upon approval of budget appropriation of FAA Grant #89; 90% federal funds with 10% local match.



29. Consideration for approval of award of construction contract to the sole bidder Reim Construction, Inc., Mission, Texas, in the amount of \$8,099,987.55 for the Laredo International Airport Cargo Apron Phase 13 Rehabilitation with a construction contract time of three hundred eighty-five (385) calendar days; and authorizing the City Manager to execute all related contract documents contingent upon receipt and approval of insurance and bond documents. Completion date for the project is scheduled for January 2021. Funding is available in the Airport Construction Fund. Funding will be available upon approval of budget appropriation of FAA Grant #89; 90% federal funds with 10% local match.

**FIRE:** STAFF SOURCE STEVE LANDIN, FIRE CHIEF

30. Consideration to award contract FY19-091 to the lowest responsive, responsible bidder K-Air Corporation, San Antonio, Texas in the amount of \$281,692.00 for the renovations/rehab of Fire Station #4. The project consists of renovation/remodeling and construction to include all labor, materials, and related appurtenances as per bid specifications. Contractor will be responsible to provide (and maintain current) payment and performance bonds, as well as builder's risk insurance throughout the duration of the project. The estimated time for completion of this project is ninety (90) working days; notice to proceed will be provided upon contract execution so that improvements could commence immediately. Funding is subject for approval - 2017 CO Bond.
31. Consideration to authorize the purchase of protective structural firefighting suits for the Fire Department from Dooley-Tackaberry, Deer Park, TX., through the Buy Board Cooperative Purchasing Program's contract pricing in the total amount of \$111,696.30. Funding is available in the Departments FY 2019-2020 operational budget.

**FLEET MANAGEMENT:** STAFF SOURCE RONALD MILLER, FLEET DIRECTOR

32. Consideration to renew contract FY16-051 to sole bidder Praxair, Laredo, Texas for an annual amount not to exceed \$50,000.00. This contract is to provide welding gases/medical oxygen to various City Departments to include: Fire, Traffic, Parks and Recreations. This is the first of two renewals and it is for a two (2) year term; subject to future appropriations. Funding is available in the respective departmental budgets.



33. Consideration to renew the existing annual contract FY18-091 with RDO Equipment, Laredo, Texas in an amount up to \$150,000.00 for repairs to the City's John Deere heavy equipment. All repairs will be secured on an as needed basis. There was no price increase during the last extension period. The term of this contract shall be for a period of one (1) year. This is the first of three extension periods. Funding is available in the Fleet Maintenance Budget.

**HEALTH:** STAFF SOURCE DR. HECTOR GONZALEZ, HEALTH DIRECTOR

34. **2019-R-163** Authorizing the Co-Interim City Managers to accept an additional amount of \$7,285.00 for a total amount of \$338,420.00 with a cash match of \$33,842.00 for the continuation of the City of Laredo Health Department Public Health Emergency Preparedness (PHEP) and Response program for the term period from July 1, 2019 through June 30, 2020.
35. Authorizing the Co-Interim City Managers to accept a contract amendment with provider Winder N. Vasquez, M.D. for physician services for the City of Laredo Health Department Tuberculosis Elimination Program in the amount of \$31,200.00 for a total amount of \$53,600.00 for the term of September 1, 2018 through September 30, 2020, contingent on funding availability. Funding is available through the Health Department budget.

**HUMAN RESOURCES:** STAFF SOURCE MELINA BERMUDEZ, HUMAN RESOURCES DIRECTOR

36. City Council confirmation of City employee's nominated member, Juan Jose Avila to the Municipal Civil Service Commission, as per ordinance 2017-0-020.

**INFORMATION SERVICES & TELECOMMUNICATION:** STAFF SOURCE HOMERO VAZQUEZ-GARCIA, IST DIRECTOR

37. Authorizing the Co-Interim City Managers to enter into and execute a Memorandum of Agreement ("MOA"), attached hereto as Exhibit A, between the South Texas Development Council ("STDC") and the City of Laredo for the Management of the South Texas Regional Radio System ("STRRS") and the Advance System Key ("ASK") for a one (1) year term beginning October 1, 2019 at an annual fee of \$40,000.00 payable quarterly in four (4) equal payments of \$10,000.00.

**PARKS & RECREATION:** STAFF SOURCE JUAN J. GOMEZ, JR., ACTING PARKS & RECREATION DIRECTOR



38. **2019-R-165** Authorizing the Co-Interim City Managers to submit an application for the 2020 Texas Parks & Wildlife Department (TPWD) Community Outdoor Outreach Program (CO-OP) Grant to provide, promote and support outdoor recreation, conservation, and environmental education to under-served communities, and execute all relevant documents as determined by TPWD.
39. **2019-R-167** A Resolution of the City of Laredo, Texas, authorizing the Co-Interim City Managers to approve a donation agreement between the City of Laredo and Mr. Robert “Beto” P. Gutierrez for acceptance of \$37,500.00 towards the construction of bathroom facilities at Divine Mercy Park.
40. Consideration to renew contract, FY16-076 to low bidder, South Texas Waste Systems, Laredo, Texas in an estimated annual amount of \$52,230.00. This contract is subject to future appropriations and will provide portable restroom rental services and portable hand washing stations to various City of Laredo departments on an as needed basis. Term of this contract shall be for a one year period and there is no price increase. This is the first of two extension periods. Funding for this contract is available in the respective department budgets.
41. Consideration to award contract FY20-001 to the sole bidder Ameri-Brand Products, Oroville, California in the amount of \$70,393.04 for the purchase and installation of one custom manufactured pool dome enclosure at the Inner City Pool for the Parks and Recreation Department. The Parks Department is seeking to install a dome over the inner city pool in order to provide year round use for recreation and training. The estimated time for completion of this project is between thirty five and sixty working days. Funding is available in District Priority Funding in District 4 & 8.

**PLANNING & ZONING**: STAFF SOURCE JAMES KIRBY SNIDEMAN, PLANNING & ZONING DIRECTOR

42. Motion adopting the following schedule of hearings and proceedings for voluntary annexations for 2019-2020:

October 21, 2019	Council adopts proposed annexation schedule.
October 22, 2019	Begin annexation petition/application submissions.
December 6, 2019	Annexation petition/application deadline at 5:00 p.m.
January 21, 2020	Council meeting authorizing by motion the drafting of annexation agreements and service plans for submitted annexation requests and refer to Planning and Zoning Commission.



February 6, 2020	Planning and Zoning Commission meeting and review of proposed annexation and proposed zoning designations.
March 2, 2020	City Council holds first public hearing on proposed annexation/s. Loc. Gov't Code §43.063.
March 16, 2020	City Council holds second public hearing on proposed annexation/s. Loc. Gov't Code §43.063
April 6, 2020	City Council meeting: Introduction of an ordinance instituting annexation proceedings and adopting a service plan for the areas to be annexed and establishing zoning. (Not more than forty (40) nor less than twenty (20) days from the date of public hearings. (Institution of Proceedings).
April 20, 2020	City Council Meeting: Second reading and adoption of annexation ordinance instituting annexation proceedings and adopting a service plan for the areas to be annexed and establishing zoning. (Completion of Proceedings). Loc. Gov't Code §43.064.

**POLICE:** STAFF SOURCE CLAUDIO TREVINO, CHIEF OF POLICE

43. **2019-R-155** Authorizing the Co-Interim City Managers to accept a grant in the amount of \$66,123.00 from the Office of Justice Programs, Bureau of Justice Assistance for funding the 2019 Edward Byrne Memorial Justice Assistance Grant (JAG) Program for the period of October 01, 2019 through September 30, 2022. The Bureau of Justice Assistance mandates that this grant be divided equally between the City of Laredo and Webb County; \$33,061.50 will be allocated for the LPD Network Specialist and \$33,061.50 for Webb County Sheriff's Office operation enhancements. Funding is available in the Special Police Fund.
44. **2019-R-158** Authorizing the Co-Interim City Managers to apply for a grant in the amount of \$872,271.00 to fund the Laredo Police Department HIDTA Task Force, the Laredo DEA HIDTA Task Force and the Rio Grande Valley Financial HIDTA Task Force. The initiatives are funded by the Executive Office of the President, Office of the National Drug Control Policy (ONDCP), and High Intensity Drug Trafficking Area (HIDTA) at no cost to the City. Funding will be used to pay personnel salaries, fringe benefits, overtime, travel and operating expenses from January 1, 2020 through December 31, 2020. Funding for the Rio Grande Valley Financial Task Force will be used for payment of fringe benefits, overtime, and operating expenses from January 1, 2020 through December 31, 2020.

**SOLID WASTE:** STAFF SOURCE STEPHEN GEISS, SOLID WASTE DIRECTOR



45. Consideration to renew contract FY18-032 to the sole bidder Gutierrez Machine and Welding Shop, Laredo, Texas in an amount of up to \$100,000.00 for providing welding repair and fabrication services for the Solid Waste Services Department. The term of this renewal shall be for a period of one ( 1) year upon mutual agreement. This is the last renewal for this contract. All services will be secured on an as needed basis. Funding is available in the Solid Waste Services Department Fund.

**TAX:** STAFF SOURCE DORA MALDONADO, TAX ASSESSOR COLLECTOR

46. Approving the monthly adjustments to the tax roll. The amounts adjusted for the month of September 2019 represent a decrease of \$90,829.92. These adjustments are determined by the Webb County Appraisal District and by court orders.

**TRAFFIC SAFETY:** STAFF SOURCE DANNY MAGEE, TRAFFIC DIRECTOR

47. Consideration to award contract FY19-096 to the sole bidder, MRL Equipment Co., Billings, Montana for the purchase of one (1) thermal melter trailer in the total amount of \$96,915.00 for the Traffic Safety Department. This thermo machine shall be used by the pavement marking crew to apply roadway signs such as crosswalks, bike lanes, and arrow turns throughout the City. Funding is available in the 2016 CO Bond.

**UTILITIES:** STAFF SOURCE RIAZUL MIA, UTILITIES DIRECTOR

48. Authorizing the Co-Interim City Managers to approve a sole source contract from Core & Main, LP, San Antonio, Texas for maintenance of the AMI/AMR equipment and software in the current annual amount of \$61,274.40. Funding is available in the Water Works Fund - Utilities Billing Division.
49. Authorizing the Interim Co-City Managers to approve Amendment No.1 for the surveying lab services contract in the amount of \$14,500.00 to Howland Engineering and Surveying Co., Inc. to verify verticality and settlement of the 2.5 Million Gallon (MG) San Isidro Subdivision Elevated Storage Tank (EST). Total new contract with this amendment will be \$81,600.00. Funding is available in the 2016 Water Revenue Bond.
50. Consideration to ratify the issuance of an emergency purchase order by the Co-Interim City Managers in the amount of \$52,992.96 to HEB Grocery for the purchase of waters due to the boil water notice. These waters were distributed to the community in the affected areas. Funding is available in the Waterworks Administration Fund.



51. Authorizing the Co-Interim City Manager to contribute to a Supplemental Environmental Project (SEP) in the amount of \$42,600.00 to benefits the environment instead of paying fines to Texas Commission on Environmental Quality's proposed agreed order, Docket No. 2019-0881-MWD-E; Enforcement Case No. 57883 for the Zacate Creek Waste Water Treatment Plant. Funding is available in the Utilities Department - Sewer System Fund - Construction Division.

### **END OF CONSENT AGENDA**

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## **XII. STAFF REPORTS**

52. Discussion with possible action on ongoing audits and/or irregularities identified by the Internal Auditor including the potential assignment of other and/or additional auditing duties; and any other matters incident thereto.
53. Presentation by the Laredo Commission for Women 2020 action plan with possible action and any matters incident thereto.
1. Breast Cancer Awareness (October - 2019)
  2. Women Voter Awareness Events (Ongoing throughout 2020)
  3. Business Etiquette Workshop (January - 2020)
  4. Women's Hall of Fame Event (March - 2020)
  5. International Women's Day Event (March - 2020)

## **XIII. EXECUTIVE SESSION**

The Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any posted agenda item when authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and/or 551.086 (Economic Development). Following closed session, the open meeting will reconvene at which time action, if any, may be taken.

## **XIV. RECESS AS THE LAREDO CITY COUNCIL AND CONVENE AS THE LAREDO MASS TRANSIT BOARD**

54. Consideration to renew FY 16-053 Tire Lease Contract with the Goodyear Tire & Rubber Company. The term of this contract shall be for a period of one (1) year. This is the first of two extension periods.



55. Consideration to renew the (FY17-059) engine motor oil and lubricant contract for the Laredo Transit Management, Inc. (El Metro) to three of the original five low bidders. The following vendors had a two year contract with two additional one-year options extend. The two year contract will expire on October 3, 2019. We're exercising the first one (1) year option to renew. Funding is available in El Metro Operations.
- 1.) Arguindegui Oil Co., Laredo, TX, in the estimated amount of \$38,504.00
  - 2.) Hollon Oil Company, Weslaco, TX, in the estimated amount of \$32,890.00
  - 3.) Gonzalez Auto Parts, Laredo, TX in the estimated amount of \$21,750.00
56. Consideration to exercise the option to renew a two (2) year contract FY17-062 with Andy's Auto Air and Bus Air, Inc., Laredo, Texas to provide fleet air conditioning services for the Transit System Fleet, in the estimated amount of \$65,000.00 per year. The term of this contract will be for a period of two (2) years beginning on 11/8/2019 per the initial contract awarded to vendor by Laredo Mass Transit Board on 11/6/2017 provided the contract pricing does not exceed the current pricing structure. Funding is available in El Metro Operations fund.
57. Consideration to award parts annual supply contracts (FY19-090) to the listed vendors for providing bus and van fleet parts. Contracts will be awarded by item(s) to the lowest responsible bidder for parts most commonly purchased for non-warranty repairs. All items will be purchased on an as needed basis. The term of contract is two years (24 months) with an option to renew one (1) year. Funding is available in the El Metro Operations Fund.

## **XV. ADJOURN AS THE LAREDO MASS TRANSIT BOARD AND RECONVENE AS THE LAREDO CITY COUNCIL**

### **58. GENERAL COUNCIL DISCUSSIONS AND PRESENTATIONS**

#### **A. Request by Council Member Rudy Gonzalez, Jr.**

1. Discussion with possible action to instruct the Co-Interim City Managers to authorize staff to install speed humps under the Special Provision of the Speed Hump Installation Policy, and to authorize the use of asphalt type speed humps, instead of a speed cushion, which is currently required under the policy; and any other matters incident thereto. City Council District I Priority Funds will be used for this project.

- a. (1) Speed Hump on 3700 Katiana



**B. Request by Council Member Vidal Rodriguez**

1. Discussion with possible action on amending Ordinance 2-61 Section A regarding military leave, and any other matters incident thereto.

**C. Request by Council Member Mercurio Martinez, III**

1. Discussion with possible action on a presentation by the Emergency Assistance Team (E.A.T) regarding public safety employees appreciation dinner.

**D. Request by Council Member Alberto Torres, Jr.**

1. Discussion with possible action to incorporate through ordinance the Grants Department as a division of the Economic Development Department; and any other matters incident thereto. **(Co-Sponsored by Council Member Mercurio Martinez, III and Council Member George Altgelt)**

**E. Request by Council Member Nelly Vielma**

1. Discussion with possible action and status on Memorandum of Understanding or accommodations for special needs interns/job trainees at the City of Laredo, and any other matters incident thereto.

**F. Request by Council Member Dr. Marte A. Martinez**

1. Discussion with possible action on status of director level cabinet for legislation; and any other matters incident thereto. **(Co-Sponsored by Council Member Mercurio Martinez, III)**
2. Discussion with possible action and status on the Amphitheater Project; and any other matters incident thereto.

**XVI. ADJOURN**

This notice was posted at the Municipal Government Offices, 1110 Houston Street, Laredo, Texas, at a place convenient and readily accessible to the public at all times. Said notice was posted on Wednesday, October 16, 2019 at 6:45 p.m.



# **CITY OF LAREDO CITY COUNCIL MEETING**

**A-2019-S-12  
CITY COUNCIL CHAMBERS  
1110 HOUSTON STREET  
LAREDO, TEXAS 78040  
October 21, 2019  
5:30 P.M.**

## **SUPPLEMENTAL AGENDA**

### **I. APPOINTMENTS TO COMMISSIONS, BOARDS AND COMMITTEES**

1. Appointment by Council Member Dr. Marte A. Martinez of Gene Belmares to the City Manager Search Ad-Hoc Committee.
2. Appointment by Council Member Alberto Torres, Jr. of Arturo Tomas Benavides to the Airport Advisory Committee.

### **II. INTRODUCTORY ORDINANCES**

1. An Ordinance authorizing the Co-Interim City Manager's to execute all documents for the purchase of "Surface Only" for the following tracts of land; 1420 Houston Street legally described as Lots 1, 8, 9, 10 & W20' of 7 & W27.45' of 2 & E28.11' of N3.31' of 2 & N3.31' of 3, Block 126, Western Division, Laredo, Webb County, Texas in the Central Business District with owner of record Frank Group Properties Limited Partnership and 819 Santa Maria Avenue legally described as Lots 8, 9, and 10, Block 139, Western Division, Laredo, Webb County, Texas with owner of record Minimall of Laredo, Inc.; located at the NE corner of Houston Street and Santa Maria Avenue, in the negotiated amount of two million three hundred thousand and zero cents (\$2,300,000.00) from Julian Rotnofsky, General Partner of Las Plazas Laredo and Frank Group Properties Limited Partnership; for the purpose of the relocation of the Building Services department and Planning and Zoning departments to improve the efficiency and accessibility to promote optimal customer service to the daily customers; Funding is available in the 2016 Certificate of Obligation Taxable and Tax Exempt Bonds; and providing for an effective date.



### **III. CONSENT AGENDA**

**All of the following items may be acted upon by one motion. No separate discussion or action on any of the items is necessary unless desired by a Council Member.**

**COMMUNITY DEVELOPMENT:** STAFF SOURCE TINA MARTINEZ, ACTING COMMUNITY DEVELOPMENT DIRECTOR

2. Authorizing the City Manager to execute a one (1) year contract with Laredo Main Street in the amount of \$50,000.00 for continued coordination and participation in the Texas Main Street Program. This funding will allow Laredo Main Street to further its mission which is to preserve and enhance the historic character of downtown Laredo and to assist in the commercial revitalization of downtown Laredo. Funding is available in the Hotel Motel Occupancy Tax Fund.

### **IV. RECESS AS THE LAREDO CITY COUNCIL AND CONVENE AS THE LAREDO MASS TRANSIT BOARD**

3. Motion to waive bus fare collection to and from the 31st HEB Annual “Feast of Sharing” Thanksgiving Dinner on Friday, November 1, 2019. In partnership with the City of Laredo and El Metro Transportation, service will start at the Transit Center, 1301 Farragut St. to the Sames Auto Arena, 6700 Arena Boulevard and will continue all day. HEB will reimburse the City of Laredo and Transit System \$9,500.00.

### **V. ADJOURN AS THE LAREDO MASS TRANSIT BOARD AND RECONVENE AS THE LAREDO CITY COUNCIL**

### **VI. GENERAL COUNCIL DISCUSSIONS AND PRESENTATIONS**

#### **Request by Council Member Vidal Rodriguez**

1. Discussion with possible action on amending Chapter 6 of the Code of Ordinances (Animals & Fowl) to include pigs in the list of livestock that may be kept within the City through issuance of a special permit when for educational purposes only, and any other matter incident thereto.  
( Co-Sponsored by Council Member George Altgelt)



## **VII. ADJOURNMENT**

This notice was posted at the Municipal Government Offices, 1110 Houston Street, Laredo, Texas, at a place convenient and readily accessible to the public at all times. Said notice was posted on Friday, October 18, 2019 at 5:00 p.m.

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Jose A. Valdez, Jr.  
City Secretary



## Introductory Ordinance

### City Council-Supplemental Agenda

**Meeting Date:** 10/21/2019

**Initiated By:** Rosario Cabello, Co-Interim City Manager

**Initiated By:** Rosario Cabello, Co-Interim City Manager

**Staff Source:** Tina Martinez Acting Community Development

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### SUBJECT

An Ordinance authorizing the Co-Interim City Manager's to execute all documents for the purchase of "Surface Only" for the following tracts of land; 1420 Houston Street legally described as Lots 1, 8, 9, 10 & W20' of 7 & W27.45' of 2 & E28.11' of N3.31' of 2 & N3.31' of 3, Block 126, Western Division, Laredo, Webb County, Texas in the Central Business District with owner of record Frank Group Properties Limited Partnership and 819 Santa Maria Avenue legally described as Lots 8, 9, and 10, Block 139, Western Division, Laredo, Webb County, Texas with owner of record Minimall of Laredo, Inc.; located at the NE corner of Houston Street and Santa Maria Avenue, in the negotiated amount of two million three hundred thousand and zero cents (\$2,300,000.00) from Julian Rotnofsky, General Partner of Las Plazas Laredo and Frank Group Properties Limited Partnership; for the purpose of the relocation of the Building Services department and Planning and Zoning departments to improve the efficiency and accessibility to promote optimal customer service to the daily customers; Funding is available in the 2016 Certificate of Obligation Taxable and Tax Exempt Bonds; and providing for an effective date.

### PREVIOUS COUNCIL ACTION

Executive Session October 7, 2019 - No Action taken.

Executive Session September 16, 2019 - No Action taken.

### BACKGROUND

The Building Services department and Planning and Zoning department have outgrown the office space at their current location at 1120 San Bernardo Avenue and operational functionality is not conducive to properly conduct daily business interactions with the customers. Additionally, there is no plan reviews area easily accessible to the customers, payment receipt area is limited, and customer waiting area is exceptionally limited. It is primarily for these noted reasons that the relocation of these department is necessary.

The City of Laredo and Julian Rotnofsky General Partner of Las Plazas Laredo, negotiated an amicable amount of \$2,300,000 for the sell of the two properties at 1420 Houston Street and 819 Santa Maria Avenue; and the seller will remove and replace carpet in the hallways with VCT tile of buyer's color choosing from Armstrong Imperial Texture; seller will remove and replace carpet in the main entrance lobby; reception



office with VCT tile of buyer's color choosing from Armstrong Mystix or EarthCuts; seller will remove current reception window wall in the main entrance lobby; seller will wax all VCT tile before closing except for Armstrong Mystix or Earthcuts; Minimall of Laredo, Inc. will be allowed thirty-one (31) days to move material from the warehouse and implement the improvements as shown in the agreement exhibit.

### **COMMITTEE RECOMMENDATION**

None.

### **STAFF RECOMMENDATION**

Passage of this Introductory Ordinance as presented.

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#### **Fiscal Impact**

**Fiscal Year:** 2020  
**Budgeted Y/N?:** Y  
**Source of Funds:** 2016 Certificate of Obliga  
**Account #:** Various  
**Change Order: Exceeds 25% Y/N:** Nond

#### **FINANCIAL IMPACT:**

Funding is available in the following accounts:

470-7710-535-9101 Land \$2,077,365  
470-9810-535-9101 Land \$222,635

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#### **Attachments**

1420 Houston St. Aerial  
819 Santa Maria Aerial  
Agreement  
Office Space 819 Santa Maria  
Introductory Ordinance

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# 1420 Houston St

**Size:** 22,080 Sq. Ft.

**Zoning District:** CBD (Central Business District)

**District:** 8





# 819 Santa Maria Ave

**Size:** 14,462 Sq. Ft.

**Zoning District:** R-O  
(Residential Office)

**District:** 8







# CITY OF LAREDO

## Community Development Department

### REAL ESTATE

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October 8, 2019

Minimal of Laredo, Inc.  
Att: Julian Rotnofsky, General Partner of Las Plazas Laredo  
P.O. Box 511  
Laredo, Texas 78042-0511

Re: 819 Santa Maria Avenue & 1420 Houston Street

Dear Mr. Rotnofsky,

As discussed with you through a telephone conversation, on September 30, 2019 you as the representative of Minimal of Laredo, Inc., made a counter offere of **TWO MILLION THREE HUNDRED SEVENTY FIVE THOUSAND AND ZERO CENTS (\$2,375,000.00)** for the purchase of the properties listed:

- 819 Santa Maria, legally described as Lots 8, 9, and 10, Block 139, Western Division, Laredo, Webb County, Texas; and
- 1420 Houston Street, legally described as Lots 1, 8, 9, 10, & W20' of 7 & W27.45' of 2 & E28.11' of N3.31' of 2 & N3.31' of 3, Block 126, Western Division, Laredo, Webb County, Texas 78040

City of Laredo is prepared to move forward with the purchase in the amount of **TWO MILLION THREE HUNDRED THOUSAND AND ZERO CENTS (\$2,300,000.00)** to purchase said properties, includes the acquisition of any and all improvements which are considered to be part of the real property; and to include modifications shown on Exhibit A. The City of Laredo will cover all expenses pertaining to the title insurance, recording fees and other fees associated with the closing. The City of Laredo will also allow Minimal of Laredo, Inc. thirty-one days (31) after closing to move material from warehouse and implement the improvement shown in Exhibit A. The special warranty deed conveying the property shall contain the following language:

GRANTEE IS TAKING THE PROPERTY IN AN ARM'S-LENGTH AGREEMENT BETWEEN THE PARTIES. THE CONSIDERATION WAS AS BARGAINED ON THE BASIS OF AN "AS IS, WHERE IS" TRANSACTION AND REFLECTS THE AGREEMENT OF THE PARTIES THAT ARE NO



REPRESENTATIONS OR EXPRESSED OR IMPLIED WARRANTIES. GRANTEE HAS NOT RELIED ON ANY INFORMATION OTHER THAN THE GRANTEE'S INSPECTION.

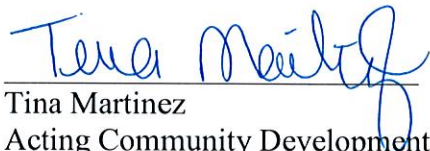
The City of Laredo, reserves the right to withdraw the offer if there is a change in the physical or appraised value of the property or if an amicable negotiated agreement for purchase cannot be agreed upon; and contingent upon council approval.

In acquiring real estate property, you as property owner have specific rights as per the Texas State statutes, included for your information is the Texas Landowner's Bill of Rights and When a Public Agency Acquires your Property.

You have the right to discuss with others any offer or agreement regarding the City's acquisition of the subject property, or you may (but are not required to) keep the offer or agreement confidential from others, subject to the provisions of Chapter 552, Government Code (the Public Information Act) as it may apply to the City.

If you should have further questions or need additional information on this matter, please contact Ms. Linda C. Teniente, Land Acquisition Manager, or me at the Department of Community Development, (956) 795-5607.

Sincerely,

  
Tina Martinez  
Acting Community Development Director

Accept Offer by: \_\_\_\_\_

Date: \_\_\_\_\_

10/16/19

Attachments: Texas Landowner's Bill of Rights  
When a Public Agency Acquires your Property Leaflets

Received  
Linda C. Teniente  
10-16-19

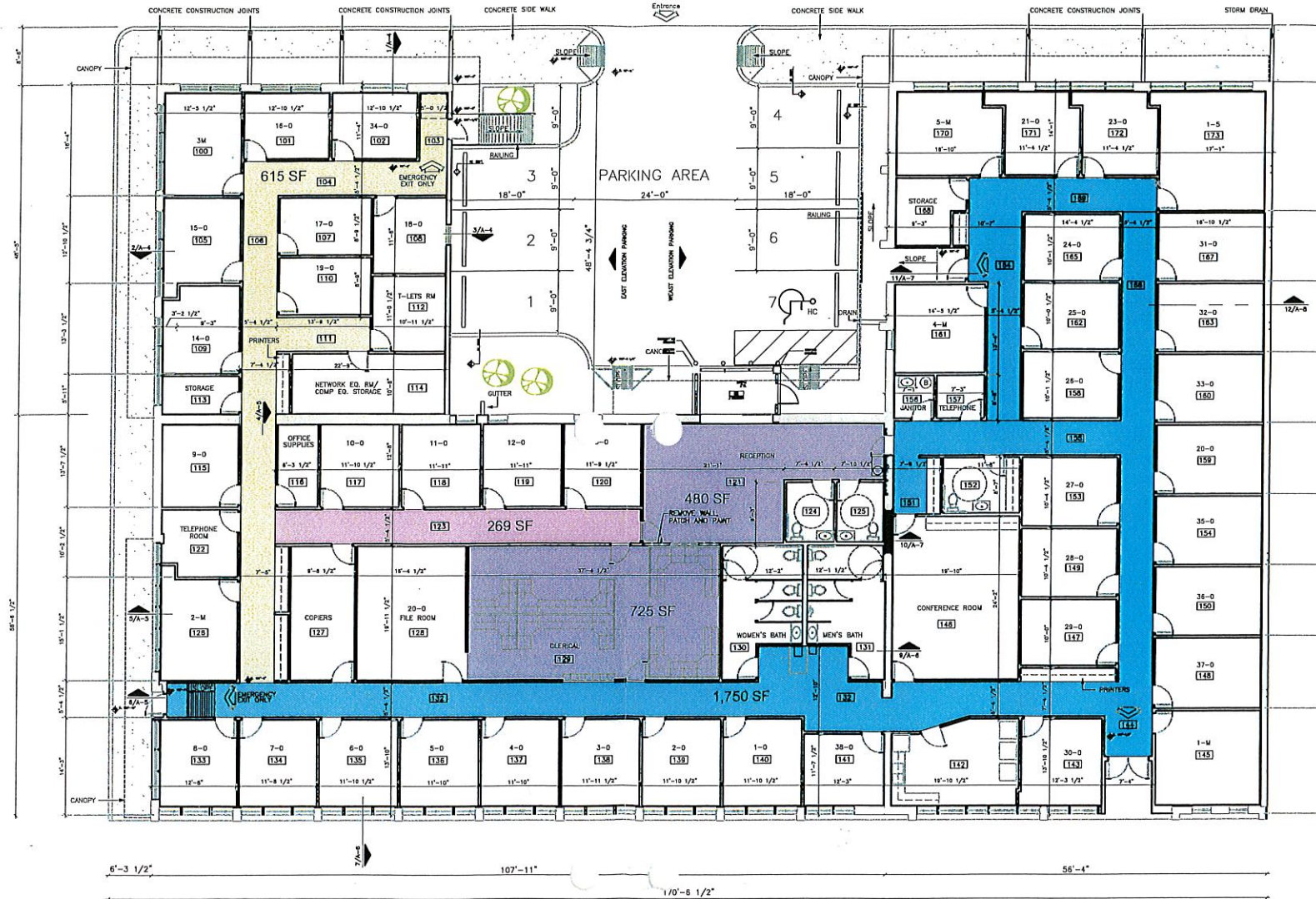
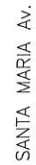


Exhibit A

- Seller will remove and replace carpet in the hallways with VCT tile of buyer's color choosing. VCT tile will be chosen from Armstrong Imperial Texture. (Shown on drawings attached)
- Seller will remove and replace carpet in the main entrance lobby with VCT tile of buyer's color choosing. VCT tile will be chosen from Armstrong Mystix or EarthCuts. (Shown on drawings attached)
- Seller will remove and replace carpet in the reception office with VCT tile of buyer's color choosing. VCT tile will be chosen from Armstrong Mystix or EarthCuts. (Shown on drawings attached)
- Seller will remove current reception window wall in the main entrance lobby. (Shown on drawings attached)
- Seller will wax all VCT tile before closing except for Armstrong Mystix or EarthCuts.



6°-3 1/2°                      43°-3°                      64°-4°                      56°-8°



US FEDERAL PROBATION OFFICES



**INTRO ORDINANCE NO. 2019-O-**

**AN ORDINANCE AUTHORIZING THE INTERIM CO-CITY MANAGER'S TO EXECUTE ALL DOCUMENTS FOR THE PURCHASE OF "SURFACE ONLY" FOR THE FOLLOWING TRACTS OF LAND; 1420 HOUSTON STREET LEGALLY DESCRIBED AS LOTS 1, 8, 9, 10 & W20' OF 7 & W27.45' OF 2 & E28.11' OF N3.31' OF 2 & N3.31' OF 3, BLOCK 126, WESTERN DIVISION, LAREDO, WEBB COUNTY, TEXAS IN THE CENTRAL BUSINESS DISTRICT WITH OWNER OF RECORD FRANK GROUP PROPERTIES LIMITED PARTNERSHIP AND 819 SANTA MARIA AVENUE LEGALLY DESCRIBED AS LOTS 8, 9, AND 10, BLOCK 139, WESTERN DIVISION, LAREDO, WEBB COUNTY, TEXAS WITH OWNER OF RECORD MINIMALL OF LAREDO, INC; LOCATED AT THE NE CORNER OF HOUSTON STREET AND SANTA MARIA AVENUE, IN THE NEGOTIATED AMOUNT OF TWO MILLION THREE HUNDRED THOUSAND AND ZERO CENTS (\$2,300,000.00) FROM JULIAN ROTNOFSKY, GENERAL PARTNER OF LAS PLAZAS LAREDO AND FRANK GROUP PROPERTIES LIMITED PARTNERSHIP; FOR THE PURPOSE OF THE RELOCATION OF THE BUILDING SERVICES DEPARTMENT AND PLANNING AND ZONING DEPARTMENTS TO IMPROVE THE EFFICIENCY AND ACCESSIBILITY TO PROMOTE OPTIMAL CUSTOMER SERVICE TO THE DAILY CUSTOMERS; FUNDING IS AVAILABLE IN THE \_\_\_\_\_; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the purchase of the "Surface Only" of 1420 Houston Street legally described as Lots 1, 8, 9, 10 & W20' of 7 & W27.45' of 2 & E28.11' of N3.31' of 2 & N3.31' of 3, Block 126, Western Division, Laredo, Webb County, Texas in the Central Business District and 819 Santa Maria Avenue legally described as Lots 8, 9, and 10, Block 139, Western Division, Laredo, Webb County, Texas; located at the NE corner of Houston Street and Santa Maria Avenue; and

**WHEREAS**, the Building Services department and Planning and Zoning department have outgrown their maximum operational capacity; and

**WHEREAS**, the Building Services department and Planning and Zoning department have systemically analyzed their operational functionality and have devised an improved system and also hired additional personnel thus creating a shortage of workstations to adequately serve the needs of the daily customers; and

**WHEREAS**, is it in the comprehensive plan to retain commercial activity in the Central Business District; and

**WHEREAS**, the City Council finds it to be in the public interest and benefit to purchase the said tract.

**NOW, THEREFORE, BE IT ORDANED BY THE CITY COUNCIL OF THE CITY OF LAREDO, TEXAS THAT:**



**Section 1.** It hereby accepts the purchase of the “Surface Only” of 1420 Houston Street legally described as Lots 1, 8, 9, 10 & W20’ of 7 & W27.45’ of 2 & E28.11’ of N3.31’ of 2 & N3.31’ of 3, Block 126, Western Division, Laredo, Webb County, Texas in the Central Business District and 819 Santa Maria Avenue legally described as Lots 8, 9, and 10, Block 139, Western Division, Laredo, Webb County, Texas; located at the NE corner of Houston Street and Santa Maria Avenue in the negotiated amount of two million three hundred thousand and zero cents (\$2,300,000.00) from Julian Rotnofsky, General Partner of Las Plazas Laredo and Frank Group Properties Limited Partnership.

**Section 2.** The Interim Co-City Manager’s are authorized to sign the acceptance of the deed and closing documents, and is further authorized to make payment of closing costs and title insurance, if needed.

**Section 3.** This Ordinance shall take effect immediately upon passage.

**PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR ON THIS  
\_\_\_\_\_ DAY OF \_\_\_\_\_ 2019.**

\_\_\_\_\_  
**PETE SAENZ  
MAYOR**

**ATTESTED:**

\_\_\_\_\_  
**JOSE A. VALDEZ, JR.  
CITY SECRETARY**

**APPROVED AS TO FORM:**

**KRISTINA L. HALE  
CITY ATTORNEY**

**BY:**  
\_\_\_\_\_  
**XAVIER CHARLES  
ASSISTANT CITY ATTORNEY**



**City Council-Supplemental Agenda**

**Meeting Date:** 10/21/2019

**Initiated By:** Rosario Cabello, Co-Interim City Manager

**Initiated By:** Tina Martinez, Acting CD Director

**Staff Source:** Tina Martinez, Acting CD Director

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**SUBJECT**

Authorizing the City Manager to execute a one (1) year contract with Laredo Main Street in the amount of \$50,000.00 for continued coordination and participation in the Texas Main Street Program. This funding will allow Laredo Main Street to further its mission which is to preserve and enhance the historic character of downtown Laredo and to assist in the commercial revitalization of downtown Laredo. Funding is available in the Hotel Motel Occupancy Tax Fund.

**VENDOR INFORMATION FOR COMMITTEE AGENDA**

N/A

**PREVIOUS COUNCIL ACTION**

Appropriations approved on September 16, 2019 council meeting through the adoption of the FY 2019-2020 Budget. The contract total is \$50,000.00 and the source of revenue is from the Hotel-Motel fund, account 244-49-30-553-5478

**BACKGROUND**

The Scope of services includes the management of the organization by the Board of Directors as recommended by the Texas Main Street with four active committees that represent the Four Point Approach Trademark(TM).

1. Organization: The Organization establishes consensus and cooperation through partnerships with public and private allies who have a stake in the organization district.
  2. Design: The organization assists the designated district with building restoration and rehabilitation information It will coordinate between property owner and consultation services offered by Texas Main Street.
  3. Economic Restructuring: Organization assists to develop strategies for strengthening existing business, diversifying retail opportunities, and creating a more vibrant downtown.
  4. Promotion: Assists to promote downtown through a unified quality image utilizing strategies that bring people downtown and market its assets through business promos, image and branding development, and special events.
- Council approved by their adoption of the FY Budget of 2019-2020.

**COMMITTEE RECOMMENDATION**



N/A

### **STAFF RECOMMENDATION**

City Council approved this motion

Fiscal Year: 2019-2020

Budgeted Y/N: Y

Source of Funds: Hotel Motel Tax Fund

Account # 244-4930-553-5478

Change Order: Exceeds 25% Y/N: N

Financial Impact: Funding is available in  
the Hotel-Motel Tax Fund  
under account  
244-4930-553-5478

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### **Fiscal Impact**

**Fiscal Year:** 2020

**Budgeted Y/N?:** Y

**Source of Funds:** Hotel/Motel

**Account #:** 244-4930-553-5478

**Change Order: Exceeds 25% Y/N:**

### **FINANCIAL IMPACT:**

Funding is available in the Hotel/Motel Fund. Account 244-4930-553-5478

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**City Council-Supplemental Agenda**

**Meeting Date:** 10/21/2019

**Initiated By:** Robert A. Eads, Co-Interim City Manager

**Staff Source:** Claudia San Miguel, Transit General Manager

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**SUBJECT**

Motion to waive bus fare collection to and from the 31st HEB Annual “Feast of Sharing” Thanksgiving Dinner on Friday, November 1, 2019. In partnership with the City of Laredo and El Metro Transportation, service will start at the Transit Center, 1301 Farragut St. to the Sames Auto Arena, 6700 Arena Boulevard and will continue all day. HEB will reimburse the City of Laredo and Transit System \$9,500.00.

**PREVIOUS COUNCIL ACTION**

H-E-B announced the 31st Annual Feast of Sharing, on last council meeting October 7, 2019.

**BACKGROUND**

The 30th HEB Annual “Feast of Sharing” Thanksgiving Dinner took place on Saturday, November 03, 2018. In partnership with the City of Laredo and El Metro Transportation, service will start at the Transit Center, 1301 Farragut St. to the Sames Auto Arena, 6700 Arena Boulevard and will continue all day.

The 29th HEB Annual “Feast of Sharing” Thanksgiving Dinner will take place on Saturday, November 04, 2017. The event will take place at the LEA Arena, 6700 Arena Boulevard from 11:00 a.m. to 3:00 p.m. As with years past, HEB ask for El Metro’s transportation support to and from our event from 8:30 a.m. to 4:00 p.m. Transportation service will start at the Transit Center, 1301 Farragut St. to the LEA Arena.

Motion to waive bus fare collection to and from the 28th H-E-B Annual “Feast of Sharing” Thanksgiving Dinner, on Saturday, November 05, 2016, in partnership with the City of Laredo and El Metro. Transportation service will start at the Transit Center, 1301 Farragut St. to the Laredo Energy Arena and back.

**COMMITTEE RECOMMENDATION**

N/A

**STAFF RECOMMENDATION**



Staff recommends approval of this motion.

No loss of revenue.

El Metro will promote event for Community to take advantage of the FREE EL METRO & EL LIFT services to try Transit.

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**Fiscal Impact**

**Fiscal Year:** 2020  
**Budgeted Y/N?:** Y  
**Source of Funds:** El Metro Operations  
**Account #:** 558-0000-372-1007  
**Change Order: Exceeds 25% Y/N:**

**FINANCIAL IMPACT:**

H-E-B will reimburse the City of Laredo and Transit System \$9,500.00 and will be recorded to Account No. 558-0000-372-1007.

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**Attachments**

H-E-B Feast of Sharing Letter

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October 17, 2019

Claudia San Miguel, General Manager  
Laredo Transit Management Inc. El Metro  
1301 Farragut, 3<sup>rd</sup> Floor  
Laredo, TX 78040

Dear Ms. San Miguel,

HEB in partnership with the City of Laredo will host the 31<sup>st</sup> Annual "Feast of Sharing" the HEB Thanksgiving Dinner on Friday, November 1, 2019. This special event for the community targets the elderly and less fortunate citizens of Laredo and the surrounding area. The dinner is free to all who attend and we expect to feed over 10,000 people again this year.

The event will be held at the Sames Auto Arena, 6700 Arena Boulevard from 4:00pm to 8:00pm. As with all the years past, we are humbly asking for El Metro's support of transportation to and from our event from 1:30pm to 8:00pm. Without the support of our local transportation authority's such as; El Metro and El Aguila we would not be able to bring in nearly as many less fortunate Laredo citizens to partake in this wonderful event. We look forward to your support, and like last year we would be willing to split the daily average passenger revenue with you in order to avoid a fee for our guest, this year in the amount of \$9,500. Thank you for your consideration of our request and please do not hesitate to contact me should you have any questions.

Respectfully yours,

Jason Ahr  
Feast of Sharing Coordinator  
Cell 830-741-0964