

# **CITY OF LAREDO CITY COUNCIL MEETING**

**A-2020-R-05**

**LIVE WEB LINK: <http://laredotx.swagit.com/live>**

**CITY COUNCIL CHAMBERS**

**1110 HOUSTON STREET**

**LAREDO, TEXAS 78040**

**April 6, 2020**

**3:00 P.M.**



## **DISABILITY ACCESS STATEMENT**



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid or services are requested to contact Jose A. Valdez Jr., City Secretary, at (956) 791-7308 at least two working days prior to the meeting so that appropriate arrangements can be made. The accessible entrance and accessible parking spaces are located at City Hall, 1100 Victoria Ave.

Out of consideration for all attendees of the City Council meetings, please turn off all cellular phones and pagers, or place on inaudible signal. Thank you for your consideration.

Pursuant to the Texas Penal Code (trespass by holder of license to carry a handgun), a person licensed under Subchapter H, Chapter 411, Government Code (Concealed Handgun Law or Handgun Licensing Law), may not enter into the City Council Chamber while City Council is in session with a concealed or openly-carried handgun.

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. MOMENT OF SILENCE**

**IV. ROLL CALL**

**V. MINUTES**

**Approval of the minutes of March 2, 2020, March 4, 2020, March 13, 2020, March 17, 2020, and March 31, 2020.**

**Citizen comments**

Citizens are required to fill out an online witness card no later than 3:15 p.m. and can be found at [https://www.cityoflaredo.com/assets/witness\\_card\\_online.pdf](https://www.cityoflaredo.com/assets/witness_card_online.pdf). Comments are limited to three (3) minutes per speaker. No more than three (3) persons will be allowed to speak on any side of an issue. Speakers may not pass their minutes to any other speaker. Comments should be relevant to City business and delivered in a professional manner. No derogatory remarks will be permitted.

**VI. APPOINTMENTS TO COMMISSIONS, BOARDS AND COMMITTEES**

1. Appointment by Mayor Pro-Tempore Alberto Torres, Jr. of Rafael Antonio Martinez to the Parks & Recreation Advisory Committee.
2. Appointment of the Keep Laredo Beautiful Board of Directors:
  1. **Tracey King**, public school educator
  2. **Jackie Sutton**, public school educator
  3. **Gene Belmares**, independent business owner and environmental advocate
  4. **Celina Vallarta**, local artist, educator and member of Cultivarte
  5. **Shelly Laurent**, local artist and member of Cultivarte
  6. **Aida Heiras**, local environmental activist & volunteer
  7. **Mayra Hernandez**, Director of TAMIU Student Conduct and Community Engagement
  8. **Bianay Ramirez**, TAMIU student leader
  9. **Leslie Adame**, Southern Distributing company representative
  10. **Masi Mejia**, Environmental Educator

## VII. PUBLIC HEARINGS

1. **Public Hearing** providing community residents an opportunity to comment on their housing and community needs and the projects they wish to see funded. Comments received will be made part of the City's 2020-2021 One Year Action Plan and 2020-2024 Five Year Consolidated Plan that will outline how funding for the programs listed below, made available through the U.S. Department of Housing and Urban Development (HUD), will be utilized. Allocation amounts are as follows:

46th Action Year Community Development Block Grant (CDBG) \$3,850,188.00  
2020-2021 HOME Investment Partnership Grant (HOME) \$1,167,858.00  
2020-2021 Emergency Solutions Grant (ESG) \$327,812.00

The public may provide comments via this public hearing, by attending any public meeting location to fill out a survey, by calling our office at (956)795-2675, by sending an e-mail to [cdcomments@ci.laredo.tx.us](mailto:cdcomments@ci.laredo.tx.us) or by filling out a survey online in English at <https://www.surveymonkey.com/r/DDRZJFF> or in Spanish at <https://es.surveymonkey.com/r/Y6Z2JKC>.

Also for discussion and comment is the Fiscal Year (FY) 2018-2019 Consolidated Annual Performance Evaluation Report (CAPER) regarding the City's administration of HUD Programs.

2. **Public Hearing** requesting public comments regarding a partial change of use of a Community Development Block Grant (CDBG) purchased tract of land. The property located at 3712 U.S. Highway 83 South in Laredo, Texas 78046 which was originally purchased with Federal funds (CDBG) was acquired as a public facility activity and will now also serve as a public improvement activity. The City is required by the U.S. Department of Housing and Urban Development to request and receive public comments on the proposed changes in use. The partial change of use will allow for this road to provide access to a future recreational development but also share this tract of land for use as an entrance and exit for a residential subdivision.
3. **Public Hearing** and Introductory Ordinance ratifying the execution of a contract amendment from the Texas Department of State Health Services (DSHS), in the amount of \$117,500.00, for a total of \$373,125.00 for the City of Laredo Health Department (CLHD) Healthy Texas Mothers and Babies (HTMB) Program to promote maternal child health services, women's health and well-being for the term from September 1, 2020 through August 31, 2021.

4. **Public Hearing** and Introductory Ordinance amending Ordinance 2006-O-288 Subsection (k) Section 20-37 of the City of Laredo Code of Ordinance and authorizing the City Manager to execute an Interlocal Cooperation Contract with the Texas Department of Public Safety. The amendment lowers

the payment reimbursement fee from \$30.00 dollars to ten \$10.00 dollars.

5. **Public Hearing and Introductory Ordinance** altering and extending the boundary limits of the City of Laredo by annexing additional territory of 0.84 acres, more or less, located west of Los Minerales-Annex Rd. and south of FM 1472/Mines Rd. providing for the effective date of the ordinance, authorizing the City Manager to execute a contract adopting a service plan for the annexed territory, and establishing the initial zoning of M-1 (Light Manufacturing District).

6. **Public Hearing and Introductory Ordinance** altering and extending the boundary limits of the City of Laredo by annexing additional territory of 3.04 acres, more or less, located west of FM 3338 (Las Tiendas Rd) and south of FM 1472/Mines Rd. providing for the effective date of the ordinance, authorizing the City Manager to execute a contract adopting a service plan for the annexed territory, and establishing the initial zoning of M-1 (Light Manufacturing District).

7. **Public Hearing and Introductory Ordinance** altering and extending the boundary limits of the City of Laredo by annexing additional territory of 7.29 acres, more or less, located north of FM 1472/Mines Rd. and east of Lampazos Loop, providing for the effective date of the ordinance, authorizing the City Manager to execute a contract adopting a service plan for the annexed territory, and establishing the initial zoning of M-1 (Light Manufacturing District).

8. **Public Hearing and Introductory Ordinance** altering and extending the boundary limits of the City of Laredo by annexing additional territory of 1.45 acres, more or less, located north of FM 1472/Mines Rd. and east of Copper Mine Rd. Providing for the effective date of the ordinance, authorizing the City Manager to execute a contract adopting a service plan for the annexed territory, and establishing the initial zoning of M-1 (Light Manufacturing District).

9. **Public Hearing and Introductory Ordinance** altering and extending the boundary limits of the City of Laredo by annexing additional territory of 81.02 acres, more or less, located east of Cuatro Vientos Rd./Loop 20 and north of Wormser Rd. providing for the effective date of the ordinance, authorizing the City Manager to execute a contract adopting a service plan for the annexed territory, and establishing the initial zoning of AG (Agricultural District).

10. **Public Hearing and Introductory Ordinance** altering and extending the boundary limits of the City of Laredo by annexing additional territory of 100.00 acres, more or less, located north of Vidal Cantu Rd. and west of FM 1472/Mines Rd. Providing for the effective date of the ordinance, authorizing the City Manager to execute a contract adopting a service plan for the annexed territory, and establishing the initial zoning of M-1 (Light Manufacturing District).

11. **Public Hearing and Introductory Ordinance** altering and extending the boundary limits of the City of Laredo by annexing additional territory of 15.63 acres, more or less, located north of Vidal Cantu Rd. and west of FM 1472/Mines Rd., providing for the effective date of the ordinance, authorizing the City Manager to execute a contract adopting a service plan for the annexed territory, and establishing the initial zoning of M-1 (Light Manufacturing District).

12. **Public Hearing and Introductory Ordinance** altering and extending the boundary limits of the City of Laredo by annexing additional territory of 5.2077 acres, more or less, located north of Vidal Cantu Rd. and west of FM 1472/Mines Rd. Providing for the effective date of the ordinance, authorizing the City Manager to execute a contract adopting a service plan for the annexed territory, and establishing the initial zoning of M-1 (Light Manufacturing District).

13. **Public Hearing and Introductory Ordinance** altering and extending the boundary limits of the City of Laredo by annexing additional territory of 204.7003 acres, more or less, located north of Vidal Cantu Rd. and west of FM 1472/Mines Rd. Providing for the effective date of the ordinance, authorizing the City Manager to execute a contract adopting a service plan for the annexed territory, and establishing the initial zoning of M-1 (Light Manufacturing District).

(Recess)

## VIII. INTRODUCTORY ORDINANCES

14. Authorizing the City Manager to amend lease agreement between the City of Laredo, as LESSOR, and 4-G Investments LLC, as LESSEE, approved by Ordinance No. 2011-O-030 dated March 21, 2011, as amended by Ordinance No. 2011-O-132 dated September 19, 2011, as amended by Ordinance No. 2015-O-098 dated August 3, 2015 by amending the lease premises to add approximately 5,818.95 square feet for a total of 93,679.47 square feet. The new monthly rent shall be \$2,957.69 effective May 1, 2020, and will be adjusted annually according to changes of the Consumer Price Index (CPI). All other terms and conditions remain the same; providing for an effective date.

15. An Ordinance amending Chapter 21, Article XII of the Laredo Code of Ordinances regarding Aggressive Solicitation and enacting a new section for pedestrian and traffic safety. Providing for publication and providing for effective date.

16. An Ordinance of the City of Laredo, Texas, amending Chapter 7, "Building and Building Regulations", Article II, Section 7-24 of the Code of Ordinances, to provide for additional authority that the Building Development Services Director may exercise to temporarily revoke an applicant's permit, license, endorsement, or registration privileges; providing that this ordinance shall be cumulative; providing a severability clause; providing for publication; and declaring an effective date.

## IX. FINAL READING OF ORDINANCES

17. **2020-O-022** Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning approximate 9.3453 acres, out of Porcion 19, Joaquin Garcia, Original Grantee, Abstract 47, located at approximate 1,400 LF, South of Aquero Blvd., and East of Bernadette Ln., from AG (Agricultural District) to R-1B (Single Family High Density District); providing for publication and effective date.

### **ZC-75-2019 District VII**

18. **2020-O-023** Authorizing the City Manager to execute an amendment to lease agreement between the City of Laredo, as LESSOR, and Air Trade Laredo, LLC, as LESSEE, approved by Ordinance No. 2011-O-148 dated November 7, 2011, amended by Ordinance No. 2013-O-066 dated May 20, 2013, by amending the lease premises to add approximately 6,796.95 square feet for a total of 91,094.26 square feet. The new monthly rent shall be \$3,210.52 effective May 1, 2020, and will be adjusted annually according to changes of the Consumer Price Index (CPI) on the lease anniversary month of November. All other terms and conditions remain the same; providing for an effective date.

## X. CONSENT AGENDA

**All of the following items may be acted upon by one motion. No separate discussion or action on any of the items is necessary unless desired by a Council Member.**

### **BRIDGE: STAFF SOURCE YVETTE LIMON, BRIDGE DIRECTOR**

19. Authorizing the City Manager to execute a lease agreement renewal with Securitas Security Services USA, Inc., as a sole source as per Customs and Border Protection approved Security Contract, for approximately 120 square feet of office space and an exclusive office entry lane for approximately 1,020 square feet at Juarez-Lincoln International Bridge (Bridge II). Lease term will be for one (1) year commencing April 1, 2020 and ending on March 31, 2021. Monthly rent will be

\$3,500.00 for approximately 120 square feet of office space and an exclusive office entry lane for approximately 1,020 square feet at Juarez-Lincoln International Bridge (Bridge II). The lease may be terminated by either party with a thirty (30) day written notice.

20. Authorizing the City Manager to execute the Toll Collection System Maintenance Service Contract between the City of Laredo and TransCore, L.P., for the hardware and software maintenance of the Laredo Bridge System Electronic Toll Collection equipment. This maintenance service contract is for a term of three (3) years, subject to future budget appropriations, effective April 1, 2020 for an annual amount of \$320,231.00 and a total not to exceed \$960,693.00. Funding is available in the Bridge System Fund.

**BUILDING:** STAFF SOURCE ARTURO GARCIA, BUILDING DIRECTOR

21. **2020-R-052** Authorizing and approving a fee waiver and a Tax Abatement Agreement between the City of Laredo and ELI-GAR LTD. For a proposed project located at 3402 Clark Blvd, lot 2; block 11; Eastwood Subdivision that consists of automated car wash, in accordance with authorized guidelines and criteria established for the Neighborhood Empowerment Zone (NEZ). This agreement will be for a ten (10) year period and will abate taxes on new improvements for the purpose of economic development. The project has an estimated capital investment total of \$938,880.00, estimated annual tax abatement total of \$5,952.50 and estimated total fee waivers of \$3,600.00. Guidelines and criteria for the agreement are set forth in the attached agreement and information.

22. **2020-R-053** Authorizing and approving a fee waiver and a Tax Abatement Agreement between the City of Laredo and Somos Cinco, L.L.C. for a proposed project located at 1105 Farragut, lot 7 & part of lot 4; block 47; western division that consists of roof & fascade reconstruction, in accordance with authorized guidelines and criteria established for the Neighborhood Empowerment Zone (NEZ). This agreement will be for a ten (10) year period and will abate taxes on new improvements for the purpose of economic development. The project has an estimated capital investment total of \$246,505.17, estimated annual tax abatement total of \$184.32 and estimated total fee waivers of \$2,610.00. Guidelines and criteria for the agreement are set forth in the attached agreement and information.

23. **2020-R-054** Authorizing and approving a fee waiver and a Tax Abatement Agreement between the City of Laredo and Guadalupe I. Martinez for a proposed project located at 2904 Rosario Street, the west one third of lot 7 and the east one third of lot 8; block 1789; eastern division that consists of complete rehabilitation, in accordance with authorized guidelines and criteria established for the Neighborhood Empowerment Zone (NEZ). This agreement will be for a five (5) year period and will abate taxes on new improvements for the purpose of economic development. The project has an estimated capital investment total of \$43,400.00, estimated annual tax abatement total of \$576.45 and estimated total fee waivers of \$1,492.00. Guidelines and criteria for the agreement are set forth in the attached agreement and information.

**CITY ATTORNEY:** STAFF SOURCE KRISTINA L. HALE, CITY ATTORNEY

24. **2020-R-047** A resolution by the City of Laredo, Texas suspending the May 4, 2020 effective date of the proposal by CenterPoint Energy Resources Corp., D/B/A CenterPoint Energy Entex and CenterPoint Energy Texas Gas – South Texas

division to implement interim grip rate adjustments for gas utility investment in 2019 and requiring delivery of this resolution to the company and legal counsel.

25. Authorizing the City Manager to enter into and execute a Memorandum of Understanding, attached hereto as Exhibit A, between U.S. Customs and Border Protection and the City of Laredo for the purpose of establishing a mutual agreement governing the respective responsibilities of the Parties for the construction of the Laredo Downtown Bulkhead.

**COMMUNITY DEVELOPMENT: STAFF SOURCE TINA MARTINEZ,  
COMMUNITY DEVELOPMENT DIRECTOR**

26. **2020 R-058** Amending the Citizen Participation Plan to adhere with the Consolidated Plan Submission requirements of (24 CFR, Part 91) as set by the U.S. Department of Housing and Urban Development (HUD). These amendments will allow for flexibility in the way public hearings, public meetings and other consultations are done for the One Year Action Plan, the Consolidated Plan and other HUD required plans and/or reports in case of a local and/or National Emergency or in case the current set processes are not feasible.

27. Accepting the conveyance of five different tracts of land and improvements, within the San Isidro Northeast Subdivision Master Plan, which are identified as follows: Tract 1: the Surface Estate Only in and to Lot 2, Block 1 San Isidro Northeast Subdivision, Phase II according to plat thereof recorded in Volume 30, Pages 11-12 Plat Records of Webb County Texas together with all improvements situated thereon; Tract 2: the Surface Estate Only in and to Lot 1 Block 1, San Isidro Northeast Los Palmares Subdivision, Unit 1, according to plat thereof recorded in Volume 30, Pages 36-36a plat records of Webb County, Texas together with all improvements situated thereon; Tract 3: the Surface Estate Only in and to Lot 2, Block 1, San Isidro Northeast Los Palmares Subdivision, Unit 3 according to plat thereof, recorded in Volume 30, Pages 70-70a plat records of Webb County together with all improvements situated thereon; Tract 4: being the Surface Estate Only in and to Lot 1 Block 10, San Isidro Northeast Los Palmares, Subdivision Unit 4 according to plat thereof recorded in Volume 31, Pages 23-26, plat records of Webb County, Texas, together with all improvements situated thereon; Tract 5: being the Surface Estate Only in and to Lot 12, Block 5, San Isidro Northeast Subdivision, Phase 11, according to plat thereof recorded in Volume 32, Pages 14-15, plat records of Webb County, Texas, together with all improvements situated thereon; to serve for Recreational and/or Municipal Parkland purposes in accordance with the Land Development Code and the Parkland Deferment Contract in attached Exhibit "B" executed with San Isidro Northeast LTD on May 15, 2018.; said tracts of land are further described in attached Exhibit "A"; and providing for an effective date.

**ENGINEERING: STAFF SOURCE RAMON E. CHAVEZ, CITY ENGINEER**

28. Consideration for approval to award a professional services contract to Sepulveda Associates Architects, Laredo, Texas, for an amount not to exceed \$526,819.70 for the design and preparation of plans and specifications for the Southern Hotel located at 1200 Matamoros. Design work is to be done on a fast track basis. Funding is available in the 2018 CDBG Grant - Project Number CD1802 and 2019 CDBG Grant - Project Number CD1902.

29. Consideration for approval to award a construction contract to the lowest responsible responsive bidder Quantcorp Construction, LLC., Laredo, Texas in the amount of \$168,800.00 for the Jose & Alicia Garza Park Basketball Metal Shade with a construction contract time of ninety (90) working days; and authorizing the City Manager to execute all related contract documents contingent upon receipt and approval of insurance and bond documents. After a notice to proceed is issued, estimated completion date for the project is scheduled for July 2020. Funding is available in the 2017 and 2018 CO Bond District Priority Funds – Project Number D12003.

30. Consideration for approval to award a construction contract to the lowest responsible responsive bidder Azar Services, LLC., Laredo, Texas, in the amount of \$1,840,903.50 for the Flores Avenue Drainage and Utility Improvements – Phase II with a construction contract time of two hundred

forty (240) calendar days; and authorizing the City Manager to execute all related contract documents contingent upon receipt and approval of insurance and bond documents. After a notice to proceed is issued, estimated completion date for the project is scheduled for December 2020. Funding is available in the 2016 Environmental CO, 2016 Water Revenue Bond, and 2017 Sewer Revenue Bond.

31. Consideration for approval to award a construction contract to the lowest responsible responsive bidder ABBA Construction, LLC., Laredo, Texas, in the amount of \$364,727.00 (base bid minus alternate no. 2) for the Fasken Community Center Pool & Amenities with a construction contract time of two hundred seventy (270) calendar days; and authorizing the City Manager to execute all related contract documents contingent upon receipt and approval of insurance and bond documents. After a notice to proceed is issued, estimated completion date for the project is scheduled for December 2020. Funding is available in the 2019 CO Bond - District 7 Priority Fund.

**FINANCE: STAFF SOURCE JOSE F. CASTILLO, ACTING FINANCE DIRECTOR**

32. Consideration to ratify the emergency purchases and expenditures related to the City of Laredo Declaration of Local Disaster for Public Health Emergency (COVID-19 crisis).

The following list of vendors issued emergency Purchase Orders to provide immediate commodities and services:

|                  |              |   |
|------------------|--------------|---|
| Thermo Fisher    | \$100,465.10 | COVID Test Kits, Swab Kits, Test Equipment                  |
| American Vapor   | \$41,416.00  | N95 Masks, Gowns, Face Shield, Sanitizers, Thermometers     |
| Image Carpet     | \$32,000.00  | Disinfecting Offices - CH & Recreation Centers              |
| ServPro North    | \$55,772.40  | Disinfecting Offices - CH Annex & Rec & Library             |
| Service Master   | \$36,534.34  | Disinfecting Offices- Recreation Centers                    |
| Gulf Coast       | \$15,000.00  | Hand Sanitizers, Janitorial items, Misters 6, Thermometers  |
| Logicargo        | \$20,000.00  | N95 Masks, 3 ply Masks                                      |
| SouthTexas Waste | \$12,000.00  | 15 Hand wash Stations                                       |
| Patria Office    | \$10,000.00  | Safety Eyewear, Janitorial Items, Sanitizers, Disinfectants |
| Total            | \$323,187.84 |   |

Funding available in General Fund COVID-19 Emergency Fund and in respective department budgets.

33. Consideration to authorize the use of State of Texas, Department of Information Resources (DIR) Cooperative Purchase contracts to purchase computers, computer hardware, computer software, telecommunications and other goods and services offered through DIR Cooperative Purchase contracts. Because of year-round (as needed) cumulative purchases, the following DIR vendors exceed the \$50,000.00 purchase limits which require City

Council approval:

|                          |              |                    |              |
|--------------------------|--------------|--------------------|--------------|
| Dell Computers USA       | \$650,000.00 | Computer Solutions | \$250,000.00 |
| Verizon                  | \$575,000.00 | AT&T               | \$540,000.00 |
| SHI Government Solutions | \$320,000.00 | CDG Government     | \$230,000.00 |

The City is a member of the State of Texas - Texas Procurement and Support Services (TPASS) Cooperative Purchasing Program which allows the City of Laredo to take advantage of approved State contracts. Funding for Cooperative Purchase contracts and services are available in the respective departmental budgets.

**FLEET MANAGEMENT:** STAFF SOURCE RONALD MILLER, FLEET DIRECTOR

34. Consideration to renew contract FY19-051 for the purchase of Chevrolet/GM Original Equipment Manufacturer (OEM) parts for the City's fleet vehicle repairs with Family Chevrolet, Laredo, Texas in an amount up to \$100,000.00. The term of this contract shall be for a period of one (1) year beginning as of the date of its execution. There was no price increase during the last extension period. This is the first of three extension periods. Funding for the additional extensions is subject to future budget appropriations. All parts will be purchased on an as needed basis and funding will be secured from the Fleet Management Fund.

35.

Consideration to reject the six bids received through Cit-E-Bid for FY20-039 for the purchase of truck tires for the City of Laredo Fleet Department. The six bids were evaluated and all tires were deemed not to meet specifications. The department will modify the specifications and request new bids.

**HEALTH:** STAFF SOURCE DR. HECTOR GONZALEZ, HEALTH DIRECTOR

36. **2020-R-048** Ratifying the execution of the contract amendment from the Texas Department of State Health Services (DSHS) through the South Texas Development Council (STDC), in the amount of \$115,441.00, for the continuation of the City of Laredo Health Department's Housing Opportunities for Persons with AIDS Project (HOPWA) to assist with housing and utilities for the term of February 1, 2019 through August 31, 2020.

37. **2020-R-049** Ratifying the execution of the contract amendment from the Texas Department of State Health Services (DSHS) in the amount of \$230,491.00 with a projected amount of program income of \$107,488.00 for a total of \$337,979.00 for the continuation of the Immunization Action Plan (IAP) Program for the City of Laredo Health Department to provide immunizations for serious vaccine preventable diseases and conduct disease detection and surveillance activities for prevention for the term beginning September 1, 2020 through August 31, 2021.

38. **2020-R-050** Ratifying the execution of a contract amendment from the Texas Department of State Health Services (DSHS) in the amount of \$341,737.00, with a cash match of \$34,174.00, for the continuation of the City of Laredo Health Department Public Health Emergency Preparedness (PHEP) and Response Services for disease control and emergency management, for the term period from July 1, 2020 through June 30, 2021.

39. **2020-R-056** Ratifying the submission of a grant application and authorizing the City Manager to accept and enter into a contract from the Texas Department of State Health Services (DSHS) for funding from the US Centers for Disease Control and



Prevention, and amending the FY 2019-2020 budget by appropriating revenues and expenditures in the amount of \$406,775.00 and amending the FY 2019-2020 Full Time Equivalent (FTE) Position Listing by adding one (1) Epidemiologist, R38 position, one (1) Microbiologist I, R37 position, and two (2) Public Health Technician, R36 positions for the City of Laredo Health Department (CLHD) COVID-19 response activities for the term from execution date through March 15, 2021.

40. Consideration to extend service contract FY17-020 to Quest Diagnostics, San Antonio, Texas, in the estimated annual amount of \$600,000.00, to provide clinical laboratory testing services for the Health Department and Employee Health and Wellness. The term of this contract shall be for three years, beginning on May 1, 2020 through April 30, 2023, and is subject to future appropriations. Services will be secured on as needed basis and funding is available in the Health Department and Employee Health and Wellness Funds.

**HUMAN RESOURCES:** STAFF SOURCE MELINA BERMUDEZ, HUMAN RESOURCES DIRECTOR

41. Appointment of Rosario Camarillo Cabello to the position of Deputy City Manager; and any other matters incident thereto.

42. Authorizing the City Manager to execute the proposed Amendment to the Management Agreement between First Transit, Inc. and the City of Laredo. This contract is to provide automobile liability and general liability coverage for Laredo Transit Management, Inc., with limits of \$10,000,000.00 per occurrence, with a zero (\$0) dollar deductible. First Transit, Inc. will name the City of Laredo as an additional insured and provide waiver of subrogation endorsements on both the general liability and automobile liability insurance policies. Annual premium cost to be \$597,695.00 for the first year. Annual premium cost to be \$615,626.00 for the second year. If renewing for the third year, annual premium rate is not fixed. The above mentioned insurance agreement term will be for a period of one (1) year with two (2) one (1) year options to renew and with a sixty (60) day cancelation notice. Funding is available in El Metro Operations Fund.

**INFORMATION SERVICES & TELECOMMUNICATION:** STAFF SOURCE HOMERO VAZQUEZ-GARCIA, IST DIRECTOR

43. Consideration to ratify Purchase Orders issued to Insight Public Sector, Inc., in the total of amount of \$133,757.44 for the purchase of network equipment and installation at Building Development Services - Planning and Zoning Building located at 1413 Houston St., Laredo, Texas. Funding is available in the 2016 CO Bond.

**PLANNING & ZONING:** STAFF SOURCE JAMES KIRBY SNIDEMAN, PLANNING & ZONING DIRECTOR

44. Consideration to award contract FY20-008 to sole bidder consulting firm Strand Associates, Inc., Bernham, TX for the amount of \$150,000.00 for the Quiet Zone Implementation Project. This contract is for general services for the implementation of a Railroad Quiet Zone. This contract covers planning, design, and construction management of safety improvements needed in order to establish a "Quiet Zone" along the Kansas City Southern railroad line. Funding for this contract is available in the 2016 Certificate of Obligation Bond Issue.

**POLICE:** STAFF SOURCE CLAUDIO TREVINO, CHIEF OF POLICE

45. Consideration to authorize the purchase of ammunition for the Police Department in the amount of \$149,285.27 from GT Distributors, Inc. through the Buyboard Cooperative Purchasing Program's Contract No. 524-17. Funding is available in the Laredo Police Department General Fund.

46. Consideration to execute a renewal lease agreement between the City of Laredo Police Department as lessee, and LA Ventures, Inc., as lessor for the approximate 9,397 square feet office and warehouse space located at 2826 E. Bustamante St., at the Laredo International Airport Industrial Airpark. The monthly rent is \$5,080.00 for the first year. The lease agreement is for five years and will commence on May 1, 2020 and end April 30, 2025. The facility will be used as storage of evidence and for other LPD operations. Funding is available in the Police Department's General Fund.

**UTILITIES:** STAFF SOURCE RIAZUL MIA, UTILITIES DIRECTOR

47. Consideration to award annual contract FY20-040 to the lowest bidder MG Landscaping, Laredo, Texas in an amount, not to exceed, \$90,000.00 for lawn and landscaping repairs caused by water line break repairs. This contract is based on square and linear footage rates, and includes the cost of a licensed irrigator, plus a contingency fund to cover miscellaneous landscaping repairs including (but not limited to) replacing trees, mulch, various plants, and other landscaping items. The term of this contract shall be for a period of one (1) year beginning as of the date of its execution. This contract has three extension periods. All services will be secured on an as needed basis. Funding is available in the Water Works Fund budget.

48. Consideration to award annual service contract FY20-025 to the following vendors:

1) Sections I, II, III, IV, V, VI, VII: Laredo Mechanical, Laredo, Texas in an amount up to \$210,000.00 (Primary Vendor);

2) Sections I, II, III: Gutierrez Machine Shop, Laredo, Texas in an amount up to \$100,000.00 (Secondary Vendor);

3) Sections IV, V, VI, VII: RAMSA Electric Mechanic, Laredo, Texas in an amount up to \$70,000.00 (Secondary Vendor),

for water treatment and wastewater treatment booster stations, and lift stations pump repairs for the Utilities Department. This contract establishes hourly rates and a percentage discount on parts utilized during emergency pump repairs. All services will be purchased on an as needed basis. Funding is available in the Water Works and Waste Water Funds.

49. Consideration to award supply contract number FY20-045 to the low bidder Core and Main, St. Louis, Missouri in an amount of up to \$800,000.00 for the purchase of mechanical joint fittings, cast iron meter boxes, brass and galvanized fittings, and full circle repair clamps for the Utilities Department. The term of this contract shall be for a period of one (1) year beginning as of the date of its execution. This contract has three extension periods. These materials are purchased on an as needed basis by the Utilities Department- Water Operations for construction and repair projects. Funding is available in the Water Works Fund.

50. Authorizing the City Manager to approve Change Order #1 in the net amount of (\$12,570.62), accepting the project as complete and release of retainage in the amount of \$109,946.47 to Davila Construction, Inc, San Antonio, Texas for the North Laredo Wastewater Treatment Plant Administration Building Project. This change

order is a credit for unused remaining portion of allowance for the project. The new contract sum amounts to \$2,198,929.38, and contract period is at 308 calendar days. Funding is available in the 2017 Sewer Revenue Bond.

51. Authorizing the City Manager for the award of a construction contract to the lowest responsible bidder, Romo Contractors, Laredo, Texas in the amount of \$168,000.00 for the Creek Erosion Control Project Near Station 312+81. The contract time is one hundred (100) working days. Funding is available in the 2016 Water Revenue Bond.

#### **END OF CONSENT AGENDA**

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#### **XI. STAFF REPORTS**

52. Discussion with possible action on ongoing audits and/or irregularities identified by the Internal Auditor including the potential assignment of other and/or additional auditing duties; and any other matters incident thereto.

53. Discussion with possible action on an update of the finances and operations due to COVID-19, and any other matters incident thereto.

54. Discussion with possible action to consider a seventh (7th) request for an extension of Injury Leave with pay in accordance with 143.073(b) of the Texas Local Government Code for Patrol Officer Jesus A. Garcia Perez. Total number of days out as of March 21, 2020 pay period: 476 days. Human Resources and Police Department do not recommend extension.

#### **XII. EXECUTIVE SESSION**

The Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any posted agenda item when authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and/or 551.086 (Economic Development). Following closed session, the open meeting will reconvene at which time action, if any, may be taken.

55.

Request for Executive Session pursuant to Texas Government Code Section 551.074 to deliberate the duties and contractual terms of the City Manager's employment contract and any matters related thereto, and return to open session for possible action.

56. Request for Executive Session pursuant to Texas Government Code Section 551.071(1)(A) to consult with City Attorney and relating to the Engagement Agreement between the City of Laredo and Davidson Trolio Ream & Garza regarding the claims arising out of the construction of the El Pico Water Treatment Plant in Laredo, Texas filed in Lawsuit 2018CVF001299-D2 pending the 111th District Court, Webb County, Texas, and to return to open session for possible action.

57.

Request for Executive Session pursuant to Texas Government Code 551.072 related to the Offer to Sell Real Property of La Grulla Tract in the amount \$355,494.00 for 15.464 acres owned by the City of Laredo along the Rio Grande River for the purpose of conducting environmental assessments and property surveys, including the right to temporarily store, move and remove necessary equipment and supplies; survey, stake out, appraise, bore and take soil and/or water samples, and perform any other such work which may be necessary and incidental to the Government's assessment of the Property for Border Infrastructure Projects in the Laredo Sector area of responsibility.

58. Request for Executive Session pursuant to Texas Government Code 551.071(1)(A) to consult with attorney on contemplated litigation involving Civil No. 5:20-CV-031; United States of America v. 982.6891 Acres of Land, more or less, situated in Webb County, State of Texas, and City of Laredo; pending in the United States District Court for the Southern District of Texas Laredo Division; and return to open session for possible action.

### **XIII. RECESS AS THE LAREDO CITY COUNCIL AND CONVENE AS THE LAREDO MASS TRANSIT BOARD**

59. **2020-RT-05** Authorizing the City Manager to submit a grant application to the Federal Transit Administration (FTA) in the amount of \$9,988,345.00 FY2020 Section 5307 Urbanized Area authorized under the new Coronavirus Aid, Relief, and Economic Security Act (CARES Act), published L. 116-136 March 27, 2020. Funding will be provided at a 100% federal share with no local match required, and will be available to support capital, operating and other expenses generally eligible under those programs to prevent, prepare for, and respond to COVID-19.

### **XIV. ADJOURN AS THE LAREDO MASS TRANSIT BOARD AND RECONVENE AS THE LAREDO CITY COUNCIL**

#### **60. GENERAL COUNCIL DISCUSSIONS AND PRESENTATIONS**

##### **A. Request by Mayor Pete Saenz**

1. Discussion with possible action on assessing financial losses and overall financial impact on City's 2019-2020 Budget, local business, persons unemployed, persons that are hungry or lack basic living and health necessities and the status of the City's overall operations; and the development of various assistance and economic recovery models to address all of the above; and any other matters incident thereto.

##### **B. Request by Council Member George Altgelt**

1. Discussion with possible action to mandate any and all "local businesses" that sell personal protective medical equipment to first sell said equipment to bonafide credentialed health care service providers, workers and first responders with reasonable limits imposed, and any other matters incident thereto. "Local businesses" are those doing business within the City of Laredo including, but not limited to: HEB, Walmart, Lowe's, Home Depot, Pharmacies, and all retailers and wholesalers of personal protective medical equipment including, but not limited to: N95 and surgical masks, gowns, gloves, shields, disinfectants (wipes and spray), hand sanitizing gel, eye protection, and hair/head protection, etc.
2. Discussion with possible action to encourage and assist with our non-essential personnel small businesses that qualify for the SBA 10,000 grant to apply quickly to access grant money for our community due to limited availability of funds; and any other matters incident thereto. **(Co-Sponsored by Mayor Pro-Tempore Alberto Torres, Jr. and Council Member Vidal Rodriguez)**
3. Discussion with possible action to keep public transit free for 6 months to keep people mobile; and any other matters incident thereto. **(Co-Sponsored by Mayor Pro-Tempore Alberto Torres, Jr., Council Member Dr. Marte A. Martinez and Council Member Vidal Rodriguez)**

**Rodriguez)**

**C. Request by Council Member Roberto Balli**

1. Discussion with possible action to provide emergency funding in the amount of \$50,000.00 to Bethany House; and any other matters incident thereto.

**D. Request by Council Member Rudy Gonzalez, Jr.**

1. Discussion with possible action to implement the limit of people that go out in public to purchase essentials with children due to the pandemic of COVID-19 in our community; and any other matters incident thereto.

**E. Request by Council Member Vidal Rodriguez**

1. Discussion with possible action on the City of Laredo media outlets and public release of information related to COVID-19 procedures; and any other matters incident thereto.

**F. Request by Council Member Mercurio Martinez, III**

1. Status reports on Bridge operations and contingency plans, and its effects on City's budget as it pertains to Bridge and sales tax revenue; and any other matters incident thereto.
2. Status report by Police Department on execution plan to implement and enforce current ordinances passed after Declaration of State Disaster, and any other matters incident thereto.
3. Status report of contingency plans of all City Departments, specifically Planning & Zoning and Building Departments, and how they're servicing our stakeholders; and any other matters incident thereto.

**G. Request by Mayor Pro-Tempore Alberto Torres, Jr.**

1. Discussion with possible action on the preliminary and forecasted Coronavirus COVID-19 financial and economic impact to include review of Hotel/Motel Occupancy Tax, Sales Tax, Property Tax, General Fund Reserves, General Fund, Enterprise Funds, and all other possible affected funds to further determine the suspension of non-bond program and projects to assist in the balancing of the FY 2019-2020 Budgets due to revenue shortfalls and consider assisting property owners with a 8.33% discount from City property taxes for each month the City of Laredo Emergency Order and/or Emergency Ordinances is in place; and any other matters incident thereto.
2. Discussion with possible action to develop a tax abatement program for a period of three to six months for local businesses that were forced to close and did not terminate any of their employees during the period of the City of Laredo Emergency Order and/or Emergency Ordinances as a result of Coronavirus COVID-19; and any other matters incident thereto. **(Co-Sponsored by Council Member Dr. Marte A. Martinez and Council Member George Altgelt)**

3. Discussion with possible action to explore the possibility of creating a local grant program funded by the City of Laredo through city reserves (based on availability) to assist local businesses affected by the Coronavirus COVID-19, City of Laredo Emergency Order, and/or Emergency Ordinances; and any other matters incident thereto. **(Co-Sponsored by Council Member Dr. Marte A. Martinez and Council Member George Altgelt)**

H. **Request by Council Member Nelly Vielma**

1. Discussion with possible action to direct management to have City's Economic Development Director and Economic Development Corporation work with the private sector to create an economic development recovery plan; and any other matters incident thereto.
2. Status on promotion of food service inspection report cards; and any other matters incident thereto.
3. Discussion with possible action to direct staff to facilitate technology innovation with TAMU Engineering students, Laredo College, Harmony, LISD, UISD, and STEM students to collaborate in creating medical face shields, ventilators, and personal protective equipment; and any other matters incident thereto.

I. **Request by Council Member Dr. Marte A. Martinez**

1. Discussion with possible action to create a city wide NEZ for a period of 4-6 months to expedite permits and investments; and any other matters incident thereto. **(Co-Sponsored by Mayor Pro-Tempore Alberto Torres, Jr. and Council Member George Altgelt)**
2. Discussion with possible action that all contracts use local labor or subcontractors for a period not to exceed one year to keep jobs in Laredo during recover of this crisis; and any other matters incident thereto. **(Co-Sponsored by Mayor Pro-Tempore Alberto Torres, Jr. and Council Member George Altgelt)**
3. Discussion with possible action requiring that we establish protocols for businesses that will possibly be allowed to open in 30 days and to allow businesses a window of 30 days to prepare for said requirements. The goal is to ensure businesses to be ready to start complying and opening their doors from day one; and any other matters incident thereto. **(Co-Sponsored by Mayor Pro-Tempore Alberto Torres, Jr. and Council Member George Altgelt)**

XV. **ADJOURN**

This notice was posted at the Municipal Government Offices, 1110 Houston Street, Laredo, Texas, at a place convenient and readily accessible to the public at all times. Said notice was posted on Friday, April 3, 2020 at 3:00 p.m.

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Jose A. Valdez, Jr.

City Secretary